



## ADMISSION EXAMINATION REGULATION AT THE „VICTOR BABEȘ” UNIVERSITY OF MEDICINE AND PHARMACY OF TIMIȘOARA

### SESSIONS JULY/SEPTEMBER 2023

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## CHAPTER III. METHODOLOGY FOR THE ORGANISATION AND CONDUCT OF ADMISSION TO UNDERGRADUATE PROGRAMMES TAUGHT IN ROMANIAN OF CANDIDATES WHO ARE ROMANIAN CITIZENS AND CITIZENS OF THE EUROPEAN UNION (EU), THE EUROPEAN ECONOMIC AREA (EEA) AND THE SWISS CONFEDERATION (CH)

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**CHAPTER I. GENERAL PROVISIONS REGARDING UNIVERSITY ADMISSION PROCEDURE**



**I.1.** The current Regulation on planning and organising the admission exam for the undergraduate degree studies at "Victor Babeș" University of Medicine and Pharmacy in Timișoara (hereinafter referred to as the University) has been prepared in accordance with the provisions set forth by the National Education Law No. 1/2011, as subsequently amended and completed, of the Order no. 3102 / 2022 issued by the Minister of Education, regarding the general framework for organizing and running the undergraduate, masterate and doctoral studies admission exams.

**I.2.** “Victor Babeș” University of Medicine and Pharmacy in Timișoara, according to the university autonomy and assuming public responsibility, organizes the admission exam for each academic degree programme to assess the candidates’ knowledge and cognitive abilities.

**I.3. (1)** “Victor Babeș” University of Medicine and Pharmacy in Timișoara provides a certain number of places for the people with special needs/disabilities, within the approved *numerus clausus*, to offer equal opportunities and implement social integration. In case these seats remain vacant, they will be reallocated to other candidates.

**I.3. (2)** “Victor Babeș” University of Medicine and Pharmacy in Timișoara provides additional support tailored to the needs of candidates with locomotory disabilities and assists with their access to the institution.

**I.4.** Admission to the undergraduate degree programmes is organized for the specialisations / study programmes accredited or authorized to run temporarily, under the law, as follows:

Item no.	Faculty	Study programme	Accreditation (A)/ Temporary authorisation (AP)	Duration of studies	No. of transferable credits
	Faculty of Medicine	Medicine	A	6 years	360
		Medicine (taught in English)	A	6 years	360
		Medicine (taught in French)	AP	6 years	360
		Nursing Studies (Registered nurse)	A	4 years	240
		Nursing Studies (Registered nurse) (Lugoj)	AP	4 years	240
		Nursing Studies (Registered nurse) (Deva)	AP	4 years	240
		Nursing in Balneology, Physical therapy and Rehabilitation	A	3 years	180
		Nutrition and Dietetics	A	3 years	180
2	Faculty of Dental Medicine	Dental Medicine	A	6 years	360
		Dental Medicine (taught in English)	A	6 years	360
		Dental Technology	A	3 years	180
		Dental Prophylaxis Nursing	AP	3 years	180
3	Faculty of Pharmacy	Pharmacy	A	5 years	300
		Pharmacy (taught in French)	A	5 years	300
		Medical Cosmetics and Technology of Cosmetic Products	AP	3 years	180

**I.5.** The admission exam takes place in July 2023 for all undergraduate study programmes. In case of vacant places within the study programmes in Romanian, a second admission session will be organized in September, before the start of the academic year; this depends on the



demands and level of competition and will be organized under the same conditions and with the same examination boards.

**I.6.** The time frames, format and assessment topics of the admission sessions stipulated by this Regulation are to be publicly released, according to the legal provisions in force, by posting them on the university web page, [www.umft.ro](http://www.umft.ro), including under English and French sections.

**I.7.** The assessment subjects will be drawn according to the references posted on the notice board and on the university web page, [www.umft.ro](http://www.umft.ro).

**I.8.** The assessment topics, according to the study programmes, are as follows:

No.	Faculty	Study programme	Assessment subject and marking	Admission mark scheme
1	Faculty of Medicine	Medicine	Multiple-choice test, consisting of: - 60 Biology questions (topics and reference to be found on the University site) - maximum score: 60 points, equivalent to grade 6; - 30 Chemistry questions (topics and reference to be found on the University site) - maximum score, 30 points, equivalent to grade 3; - 10 points awarded <i>ex officio</i> (for attendance), equivalent to grade 1.	The final score is obtained by adding up the scores achieved in Biology and Chemistry, plus 10 points for attendance. The final average is obtained by dividing the final score by 10, according to the following formula: $1 + 6 \times (\text{Biology score}) / 60 + 3 \times (\text{Chemistry score}) / 30$ . The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).
		Medicine (in Romanian) Medicine (in English) Medicine (in French)	<i>Multiple-choice test for the EU candidates, consisting of:</i> - 50 Biology questions (selective bibliography on the University site) - maximum score: 50 points, equivalent to grade 7; - the score awarded <i>ex officio</i> (for attendance) is equivalent to grade 3.  <i>Admission exam for the non-EU candidates</i>	The final admission mark is made up of the arithmetic average of the multiple-choice grade and the baccalaureate average. The grade for the multiple-choice test is calculated by multiplying grade 7 by the result of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: $\text{multiple-choice test grade} = 3 + 7 \times (\text{multiple-choice test score}) / 50$ The calculation formula for the final admission mark is: (multiple-choice test grade + baccalaureate average) divided by 2. The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).  <i>The score is calculated by applying the formula stipulated in the university regulation regarding admission of Non-EU candidates.</i>



		<p>Nursing Studies (Registered nurse)</p>	<p>Multiple-choice test, consisting of: - 50 Biology questions (topics and reference to be found on the University site) - maximum score 50 points, equivalent to grade 7; - the score awarded <i>ex officio</i> (for attendance) is equivalent to grade 3.</p>	<p>The final admission mark consists in the arithmetic average of the multiple-choice test grade and the baccalaureate average. The multiple-choice test grade is calculated by multiplying grade 7 by the result of the ratio of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: multiple-choice test grade = <math>3 + 7 \times (\text{multiple-choice test score}) / 50</math> The calculation formula for the final admission mark is as follows: multiple-choice test grade + baccalaureate average/2. The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).</p>
		<p>Nursing Studies (Registered nurse) (Lugoj)</p>	<p>Multiple-choice test, consisting of: - 50 Biology questions (topics and reference to be found on the University site) - maximum score 50 points, equivalent to grade 7; - the score awarded <i>ex officio</i> (for attendance) is equivalent to grade 3.</p>	<p>The final admission mark consists in the arithmetic average of the multiple-choice test grade and the baccalaureate average. The multiple-choice test grade is calculated by multiplying grade 7 by the result of the ratio of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: multiple-choice test grade = <math>3 + 7 \times (\text{multiple-choice test score}) / 50</math> The calculation formula for the final admission mark is as follows: multiple-choice test grade + baccalaureate average/2. The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).</p>
		<p>Nursing Studies (Registered nurse) (Deva)</p>	<p>Multiple-choice test, consisting of: - 50 Biology questions (topics and reference to be found on the University site) - maximum score 50 points, equivalent to grade 7; - the score awarded <i>ex officio</i> (for attendance) is equivalent to grade 3.</p>	<p>The final admission mark consists in the arithmetic average of the multiple-choice test grade and the baccalaureate average. The multiple-choice test grade is calculated by multiplying grade 7 by the result of the ratio of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: multiple-choice test grade = <math>3 + 7 \times (\text{multiple-choice test score}) / 50</math> The calculation formula for the final admission mark is as follows: multiple-choice test grade + baccalaureate average/2. The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).</p>



		Nursing in Balneology, Physical therapy and Rehabilitation	Multiple-choice test, consisting of: - 50 Biology questions (topics and reference to be found on the University site) - maximum score 50 points, equivalent to grade 7; - the score awarded <i>ex officio</i> (for attendance) is equivalent to grade 3.	The final admission mark consists in the arithmetic average of the multiple-choice test grade and the baccalaureate average. The multiple-choice test grade is calculated by multiplying grade 7 by the result of the ratio of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: multiple-choice test grade = $3 + 7 \times (\text{multiple-choice test score}) / 50$ The calculation formula for the final admission mark is as follows: multiple-choice test grade + baccalaureate average, divided by 2. The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).
		Nutrition and Dietetics	Multiple-choice test, consisting of: - 50 Biology questions (topics and reference to be found on the University site) - maximum score 50 points, equivalent to grade 7; - the score awarded <i>ex officio</i> (for attendance) is equivalent to grade 3.	The final admission mark consists of the arithmetic average of the multiple-choice test grade and the baccalaureate average. The multiple-choice test grade is calculated by multiplying grade 7 by the result of the ratio of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: multiple-choice test grade = $3 + 7 \times (\text{multiple-choice test score}) / 50$ The calculation formula for the final admission mark is as follows: multiple-choice test grade + baccalaureate average, divided by 2. The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).
2	Faculty of Dental Medicine	Dental Medicine	Multiple-choice test, consisting of: - 60 Biology questions (topics and reference to be found on the University site) - maximum score, 60 points, equivalent to grade 6; - 30 Chemistry questions (topics and reference to be found on the University site) - maximum score, 30 points, equivalent to grade 3; - 10 points awarded <i>ex officio</i> (for attendance), equivalent to grade 1.	The final score consists of adding up the scores achieved by the candidate in the Biology and Chemistry test modules, plus 10 points awarded for attendance. The final admission average is obtained by dividing the final score by 10, according to the following calculation formula: $1 + 6 \times (\text{Biology score}) / 60 + 3 \times (\text{Chemistry score}) / 30$ The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).



		<p>Dental Medicine (in Romanian and English)</p>	<p>Multiple-choice test, consisting of: - 50 Biology questions (selective reference on the University site) - maximum score: 50 points, equivalent to grade 7; - points awarded <i>ex officio</i> (for attendance), equivalent to grade 3.</p> <p><i>Admission exam for non-UE candidates</i></p>	<p>The final admission mark consists of the arithmetic average of the multiple-choice test grade and the baccalaureate average. The multiple-choice test grade is calculated by multiplying grade 7 by the result of the ratio of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: multiple-choice test grade = <math>3 + 7 \times (\text{multiple-choice test score}) / 50</math> The calculation formula for the final admission mark is as follows: multiple-choice test grade + baccalaureate average, divided by 2. The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five). The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).</p> <p><i>The score is calculated by applying the formula stipulated in the university regulation regarding admission of non-EU candidates.</i></p>
		<p>Dental Technology</p>	<p>Multiple-choice test, consisting of: - 50 Biology questions (topics and reference posted on the University site) - maximum score: 50 points, equivalent to grade 7; - points awarded <i>ex officio</i> (for attendance), equivalent to grade 3.</p>	<p>The final admission mark consists of the arithmetic average of the multiple-choice test grade and the baccalaureate average. The multiple-choice test grade is calculated by multiplying grade 7 by the result of the ratio of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: multiple-choice test grade = <math>3 + 7 \times (\text{multiple-choice test score}) / 50</math> The calculation formula for the final admission mark is as follows: multiple-choice test grade + baccalaureate average, divided by 2. The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).</p>
		<p>Dental Prophylaxis Nursing</p>	<p>Multiple-choice test, consisting of: - 50 Biology questions (topics and reference posted on the University site) - maximum score: 50 points, equivalent to grade 7; - points awarded <i>ex officio</i> (for attendance), equivalent to grade 3.</p>	<p>The final admission mark consists of the arithmetic average of the multiple-choice test grade and the baccalaureate average. The multiple-choice test grade is calculated by multiplying grade 7 by the result of the ratio of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: multiple-choice test grade = <math>3 + 7 \times (\text{multiple-choice test score}) / 50</math> The calculation formula for the final admission mark is as follows: multiple-choice test grade + baccalaureate average, divided by 2. The final admission mark is recorded with two decimals without round-off. The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).</p>



3	Faculty of Pharmacy	Pharmacy	<p>Multiple-choice test, consisting of:</p> <ul style="list-style-type: none"> <li>- 50 Biology questions (topics and reference posted on the University site) - maximum score: 50 points, equivalent to grade 7;</li> <li>- points awarded <i>ex officio</i> (for attendance), equivalent to grade 3.</li> </ul>	<p>The final admission average consists of the arithmetic average between the grade of the multiple-choice test and the baccalaureate average.</p> <p>The grade for the multiple-choice test is calculated by multiplying grade 7 by the result of the ratio of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: multiple-choice test grade = <math>3 + 7 \times (\text{multiple-choice test score}) / 50</math></p> <p>The calculation formula for the final admission is as follows: <u>multiple-choice test grade + baccalaureate average</u>, divided by 2</p> <p>The final admission mark is recorded with two decimals without round-off.</p> <p>The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).</p>
		Pharmacy (in French)	<i>Admission exam for non-UE candidates</i>	<i>The score is calculated by applying the formula stipulated in the university regulation regarding admission of non-EU candidates.</i>
		Medical Cosmetics and Cosmetic Product Technology	<p>Multiple-choice test, consisting of:</p> <ul style="list-style-type: none"> <li>- 50 Biology questions (topics and reference posted on the University site) - maximum score: 50 points, equivalent to grade 7;</li> <li>- points awarded <i>ex officio</i> (for attendance), equivalent to grade 3.</li> </ul>	<p>The final admission average consists of the arithmetic average between the grade of the multiple-choice test and the baccalaureate average.</p> <p>The grade for the multiple-choice test is calculated by multiplying grade 7 by the result of the ratio of the candidate's score and the maximum score (50 points), plus grade 3 for attendance: multiple-choice test grade = <math>3 + 7 \times (\text{multiple-choice test score}) / 50</math></p> <p>The calculation formula for the final admission is as follows: <u>multiple-choice test grade + baccalaureate average</u>, divided by 2</p> <p>The final admission mark is recorded with two decimals without round-off.</p> <p>The minimum admission mark for undergraduate degree programmes cannot be less than 5.00 (five).</p>

**I.9.** The *numerus clausus* approved by the Senate of “Victor Babeș” University of Medicine and Pharmacy in Timișoara for all undergraduate programmes will be posted on the university website and will comprise both budgeted and fee-based places.

**I.10.** Compliant with the Order/Directive of the Ministry of Education regarding the *numerus clausus* allotted to “Victor Babeș” University of Medicine and Pharmacy in Timișoara for undergraduate degree studies, academic year 2023-2024, the study places/grants financed by the state budget will be distinctly allotted with the following purposes:

- Statistically distributed seats;
- Seats distributed to Romania's priority areas of development;
- High school graduates from rural areas;
- High school graduates from social system care;
- High school graduates with special educational requirements/disabilities;
- Roma ethnics with a baccalaureate diploma.

**I.11.** The tuition fees for the undergraduate programmes (year I, academic year 2023-2024) are stipulated in Annex no. I, an integral part of the present Regulation.



**I.12.** All communication between the University (“VICTOR BABEȘ” UNIVERSITY OF MEDICINE AND PHARMACY, TIMIȘOARA.VBT) and the applicants will be in electronic format, via candidate’s e-mail and/or account.

**I.13. (1)** The admission examination language used for all undergraduate programmes will be the language of instruction of that programme (Romanian / English / French).

**(2)** Upon enrollment to any academic programme taught in Romanian, the candidates who lack the requested study documents, issued by Romanian educational bodies or from abroad, where they studied in Romanian, must present a certificate of linguistic proficiency in Romanian, issued by institutions authorized by the Ministry of Education. For the candidates who studied in a foreign language or in a language of national minorities, the certification of oral communication proficiency in Romanian is acknowledged by the candidate’s baccalaureate diploma.

**I.14.** Regarding the undergraduate programmes with English / French as language of instruction, the courses will be entirely taught in the foreign language (English / French), except for the clinical stages which will be held in Romanian.

**I.15.** Only high school graduates holding a valid baccalaureate degree, or an equivalent certificate may sit the admission exam, irrespective of their high school graduation year.

**I.16. (1)** Candidates from the EU/EEA and the Swiss Confederation may sit the admission exam at “Victor Babeș” University of Medicine and Pharmacy in Timișoara, under the same legal conditions as the Romanian candidates, including the tuition fees.

**(2)** Candidates from the EU/EEA states and the Swiss Confederation must obtain the equivalence and recognition of their high school diplomas from the National Centre for Recognition and Equivalence of Diplomas (CNRED [www.cnred.edu.ro](http://www.cnred.edu.ro)) within the Romanian Ministry of Education prior to their enrollment in the academic year 2023-2024. The documents will be sent to CNRED by the University Department of International Relations (except for the case when there are other provisions established by CNRED).

**(3)** Romanian citizens who have obtained their baccalaureate diploma or its equivalent in another country are requested to access the CNRED website to obtain consistent information on how to get their baccalaureate diplomas recognized and equivalated ([https://www.cnred.edu.ro / ro / equivalence-of-baccalaureate-diplomas-obtained-abroad](https://www.cnred.edu.ro/ro/equivalence-of-baccalaureate-diplomas-obtained-abroad)).

**(4)** Foreign nationals who fit in the provisions of the G.O. 194/2002 and hold a residence permit in Romania can sit the admission exam.

## CHAPTER II. ACADEMIC ADMISSION BOARDS

**II.2.1. (1)** The **University Central Admission Board** is proposed by the Administration Council, approved by the Senate, and appointed according to the Rector’s decision.

**(2)** The Central Admission Board supervises the admission process and intervenes in solving exceptional situations if the case arises.

**(3)** The structure of the admission boards is to be found in Annex II of this Regulation.

### II.1. Admission Boards

**II.2.2.** The Central Admission Board has the following responsibilities:

- a.** Appoints the Board members in charge of tests design for each subject;
- b.** Along with the professional commission, provides for:
  - random selection of tests from the data base;
  - checking the accuracy and modifying some selected tests, as the case may be;
  - drafting the correct answers to the tests („Solutii.txt”);

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- keeping the tests and their answers confidential until the correct answers will be made public.
- c. Supervises the multiplication of the exam sheets and of the questions booklets and is responsible for the tests confidentiality until their distribution in the exam rooms;
- d. Supervises the drawing up of the answer key correction to the test questions, named „Solutii.txt” and its electronic copy (saved on *memory sticks*), kept in sealed envelopes;
- e. Appoints invigilators from among the Central Admission Board, who will distribute the sealed competition materials and the memory sticks with the answer key correction;
- f. Supervises the recording of the marks awarded and posting the results;
- g. Assesses and settles possible appeals;
- h. Instructs the admission commissions members as well as auxiliary personnel involved in conducting the exam;
- i. Posts the answer key correction on the website of the “Victor Babeș” University of Medicine and Pharmacy in Timișoara, after the competition, on the very same day;
- j. Checks the ranking of the candidates with the same mark and who share the last place, based upon the policy within the present Regulation.

**II.2.3. Types of admission commissions per faculties** (type 1 admission commission and type 2 admission commission) are approved by the Administration Council and by the Senate and appointed via the Rector’s decision.

**II.2.4.** The types of admission commissions have the following responsibilities:

- a. Name the invigilators and supervisors;
- b. Take part in the briefing drafted by The Central Admission Board, together with the invigilators and supervisors, briefing that will be held either *on-site* in Aula Magna of the University on the **17th of July 2023**, at 13:00 hrs., or *on-line* on Zoom platform;
- c. Make sure that the procedures of candidates enrollment are followed by the university staff involved in the admission process;
- d. Approve the competition enrollment fee waiver requests;
- e. The invigilators supervise the smooth process and proper standards of the competition as follows:

- check the room supervisors’ behaviour and compliance to security norms;
- check candidates ID when entering the examination rooms and their compliance to security norms;
- check the candidates’ awareness;
- check the competition run;
- check evaluation and coding of the examination sheets/booklets;
- check packing-sealing-handing over the examination sheets/booklets;
- check that the candidates abide by the rules when they enter the examination room on the examination day;
- must keep the competition documents confidential (answer key correction) until the assessment scale will be made public;
- make sure that the University staff involved in organizing the admission process of the candidates obey the enrollment procedures;
- receive and obey the instructions of The Central Admission Board;
- ensure the smooth running and fairness of the admission competition;
- ensure that the candidates files are consistent with the University selection criteria, exclusively for the activities endorsed by official documents (authenticated copy)
- are responsible, under signature, for the correct grading of each candidate, and, respectively for the filling in each candidate’s exam sheet with their grade;
- signs, via the Chairperson, the list of the admission examination results, posted on the



University site;

- are responsible for equivalating the grades obtained by the candidates at the examination of the subjects mentioned in the University selection criteria according to the Romanian grading system;
- are responsible for ranking the candidates who obtained the same grade at the selection criteria for the admission exam, by applying the correct ranking procedure;
- are responsible for sending the Excel sheet with the candidates results to the IT Department, to be centralized into the information system;

**II.2.5. The Board and sub commissions for the admission at undergraduate studies taught in a foreign language and, respectively, for the admission of non-EU citizens and of Romanians from everywhere** is appointed by the Rector, at the proposal of the Vice-Rectorate for Internationalisation, endorsed by the Deans of the faculties, and approved by the University Administration Council and by the Senate, with the attributions stipulated in art. II.2.4.

**II.2.6.** Altering the structure of the admission commissions, based on serious reasons, is to be approved by the university Rector, ratified by the president of the Central Admission Board.

### CHAPTER III. METHODOLOGY FOR THE ORGANISATION AND CONDUCT OF ADMISSION TO UNDERGRADUATE PROGRAMMES TAUGHT IN ROMANIAN OF ROMANIAN CITIZENS CANDIDATES AND OF CANDIDATES CITIZENS OF THE EUROPEAN UNION (EU), THE EUROPEAN ECONOMIC AREA (EEA) AND THE SWISS CONFEDERATION (CH)

#### III. 1. Admission competition calendar

##### SESSION I - JULY 2023

**III.1.1.** Admission to undergraduate studies, for study programmes taught in Romanian, will be organised in the July 2023 session, according to the following schedule

➤ from **3 July to 14 July 2023** - online completion of the registration form and uploading of documents (application file) by the candidates, who assume responsibility for the authenticity and correspondence between the digital/scanned documents and the originals, it being understood that registration on **14 July 2023** will be closed at 14.00.

➤ **3 July to 17 July 2023** - verification of the content of the application and validation of the application by the university staff;

➤ the nominative lists of room assignments will be posted at least 24 hours before the competition on the university website [www.umft.ro](http://www.umft.ro), Admissions section;

➤ **21 July 2023** - type 2 admission examination (written test), from 10:00 to 12:00, for 3-4-5 year undergraduate programmes (180 - 300 ECTS - general nursing, general nursing (Lugoj), general nursing (Deva), balneo-physiokinetotherapy, nutrition and dietetics, dental technology, dental prophylaxis assistance, pharmacy, medical cosmetics and cosmetics technology);

➤ **21 July 2023** - publication of the provisional results of the admission competition for 3-4-5 year undergraduate programmes (180-300 ECTS) on its own website, [www.umft.ro](http://www.umft.ro) or [admissionre.umft.ro](http://admissionre.umft.ro), depending on the date on which the correction and entry of marks into the computer system is completed, with the indication of the number of the *online* application form, which will replace the candidate's identification data (first name and surname);

➤ **23 July 2023** - Type 1 admission examination (written test), 10:00 a.m. to 1:00 p.m., for 6-year study programmes (360 ECTS): Medicine, Dental Medicine ;



- **23 July 2023** - publication of the provisional results of the admission examination for 6-year degree programmes (360 ECTS) on the website [www.umft.ro](http://www.umft.ro) or [admissionre.umft.ro](http://admissionre.umft.ro), depending on the date of completion of the correction and entry of the marks into the computer system, with the indication of the number of the *online* application form, which will replace the candidate's identification data (surname and first name);
- **24 July 2023, from 9:00 to 14:00** - submission of appeals concerning the results of the admission competition and their resolution;
- **On 25 and 26 July 2023, between 9:00 and 14:00**, the first phase of confirmation of the place obtained by the candidates declared **admitted** to the budgeted/paid places will take place, under penalty of losing the place obtained in the event of non-compliance with this obligation;
- **On 27 July 2023**, a report will be published with the unfilled places after confirmation of the places;
- **between 27 July 2023 and 17 August 2023, between 9 a.m. and 2 p.m.**, the second confirmation phase will take place for candidates with an average score of more than 5 (five) who were initially declared "rejected" (waiting), and who were automatically transferred, via the computerised admission application, in the order of the options expressed and the admission averages obtained, to the remaining unfilled places ;
- **from 31 July to 21 August 2023** - payment of the full tuition fees, in the amount set out in these Regulations, as set out in Annex II ;
- **28 August 2023** - posting of the results of the admission competition - July 2023 session, after the end of the tuition fee payment period, with the number of the *online* registration form, which will replace the candidate's identification data (name and surname).

#### ADMISSION TO SESSION II - SEPTEMBER 2023

**III.1.2.** If there are still vacancies, a **second admission session** will take place in **September 2023**, under the same conditions as the first session, with the same committees, as follows

- **From 4 to 5 September 2023** - registration period - online filling in of *the* application form and uploading of the documents (application file) by the candidates, who are responsible for the authenticity and correspondence between the digital/scanned documents and the originals. Registration will close on 5 September 2023 at 14.00;
- **From 04 to 05 September 2023** - verification of the content of the application and validation of the application by the university staff;
- Posting of the nominative lists of candidates' assignments before the competition on the university website [www.umft.ro](http://www.umft.ro), section "Admissions";
- **6 September 2023** - Type 2 admission exam (written test), 10:00-12:00, for 3-4-5 year first cycle programmes (180-300 ECTS);
- **6 September 2023** - publication of the provisional results of the admission competition for 3-4-5 year undergraduate programmes (180-300 ECTS) on its own website, [www.umft.ro](http://www.umft.ro) or [admitere.umft.ro](http://admitere.umft.ro), depending on when the correction and entry of marks into the computer system is completed, with the indication of the number of the *online* application form, which will replace the candidate's identification data (name and surname);
- **7 September 2023** - Type 1 admission exam (written test), 10:00 a.m. to 1:00 p.m., for 6-year study programmes (360 ECTS): Medicine, Dental Medicine ;
- **7 September 2023** - publication of the provisional results of the competition for admission to the 6-year degree programmes (360 ECTS) on its own website, [www.umft.ro](http://www.umft.ro) or [admissionre.umft.ro](http://admissionre.umft.ro), depending on the date on which the correction and entry of marks into



the computer system is completed, with the indication of the number of the *online* application form, which will replace the candidate's identification data (surname and first name) ;

➤ **8 September 2023, from 9:00 to 14:00** - submission of appeals concerning the results of the admission competition and their resolution ;

➤ **On 11 September 2023, between 9:00 and 14:00**, the first phase of confirmation of the place obtained by the candidates declared **admitted** to the budgeted/paid places will take place, under penalty of losing the place obtained in case of non-compliance with this obligation;

➤ **On 12 September 2023**, a report will be published with the unfilled places after confirmation of the places;

➤ **on 13 September 2023, between 9.00 and 15.00**, the second confirmation phase will take place, for candidates with an average of more than 5 (five) who were initially declared "rejected" (on standby), and who have automatically moved, via the computerised admission application, in the order of the options expressed and the admission averages obtained, to the remaining unfilled places;

➤ **from 11 to 15 September 2023** - payment of the full tuition fees, in the amount provided for in these Regulations, as set out in Annex II

➤ **18 September 2023** - posting of the final results of the admission competition - September 2023 session, after the end of the tuition fee payment period, with the number of the *online* registration form, which will replace the candidate's identification data (surname and first name).

### **III. 2. Application procedure for the admission competition**

**III.2.1.** From **3 July to 14 July 2023**, 14:00, candidates will fill in the *online* application form and upload the application documents (application pack) on the university website [www.umft.ro](http://www.umft.ro), Admissions section, taking responsibility for the authenticity and correspondence between the digital/scanned documents and the originals, without exceeding the application deadline.

**III.2.2.** **Verification of the content of the application and validation of the application by university staff will take place from 3 July to 17 July 2023.**

**III.2.3.** Contact dates :

- for the Faculty of Medicine: tel. 0256/220484; 0256/204400, ext. 459;
- for the Faculty of Dental Medicine: tel. 0256/220480; 0256/204250, ext. 404 ;
- for the Faculty of Pharmacy: tel. 0256/494604; 0256/204250, ext. 483.

**III.2.4.** By completing the online application form, applicants consent to the processing of their personal data for this purpose. The data collected in the application form, for each applicant, are those listed in Annex 1 of MECTS Order No 3313/2012.

**III.2.5.** Once the registration period is over, the options, their order, and other information on the registration form cannot be changed.

**III.2.6.** After filling in the registration form, respectively after the competition registration has been completed and validated, candidates will receive a confirmation e-mail and details of the next steps, in accordance with these rules.

**III.2.7.** Applicants who apply for more than one study programme offered by UMPH "Victor Babeș" in Timișoara will have to upload their application documents (dossier) *online* only once.

**III.2.8.** When applying, candidates may choose one or more undergraduate programmes, specifying their option(s) in order of preference (if any). The options chosen by the applicants



and their admission average determine their ranking.

**III.2.9.** Depending on the type of admission, 1 or 2, applicants can choose from the following undergraduate programmes:

- Medicine and/or Dental Medicine, as part of the Type 1 admission organised for first cycle programmes with 360 ECTS (**23 July 2023**),

and/or :

- a maximum of two of the following undergraduate programmes: General Nursing, General Nursing (Lugoj), General Nursing (Deva), Balneophysiokinesitherapy, Nutrition and Dietetics, Dental Technology, Dental Prophylaxis Assistance, Pharmacy, Medical Cosmetics and Cosmetics Technology, within the framework of the type 2 admission organised for undergraduate programmes with 180-240-300 ECTS (**21 July 2023**)

**III.2.10.** Reports on the status of the number of registered and validated applicants will be generated daily and will be available on the university website under the heading "Admissions".

**III.2.11.** To make effective use of the places reserved for Rroma, Rroma applicants will attach to their online application (application file) a standard application form, indicating their choice(s) of application, together with a recommendation issued by a legally constituted Rroma organisation, indicating that the applicant is a Rroma. The General Secretary of the university will date and certify on the file the possibility of enrolling Rroma candidates in separate places within the faculty concerned and will keep a copy of the file. The option(s) of enrolling the Rroma candidate in a separate place excludes the possibility of the Rroma candidate applying for the other places offered for other purposes financed by the state budget/fees.

**III.2.12.** Graduates of rural high schools have the possibility to apply for the admission examination for separate budgeted places by attaching a standard application form to the online application documents (application file), showing that the high school from which they graduated is included in the list of rural high schools published on <https://www.edu.ro/studii-licenta> on the date of application for the examination. The option of applying for a separate place excludes the possibility of applying for the other places in the competition for other purposes financed by the state budget/paying fees.

**III.2.13.** Graduates of the social protection system have the possibility to opt for registration for the admission examination for separate and budgeted places by attaching to the registration documents (registration file) online a standard application form or supporting documents issued by the General Directorate for Social Assistance and Child Protection, demonstrating that, at the time of registration for the examination, they belong to the category of young people of the special protection system who fall under the provisions of Art. 62, paragraph 1 of Act 272/2004 on the protection and promotion of the rights of the child, republished. The option to apply for the candidate - a graduate of the baccalaureate from the social protection system - excludes the possibility to apply for the other places advertised, for other purposes, financed by the state/paying budget.

**III.2.14.** To guarantee the respect of the legal requirements specific to foreign candidates or those who have obtained their baccalaureate diploma outside Romania, the Vice-rectorate of International Relations of the University will preliminarily endorse the files of the following categories of candidates with the mention "Documents allowing the registration":

- citizens of the European Union, the European Economic Area (Norway, Iceland, Liechtenstein) and the Swiss Confederation;
- Romanian citizens who obtained their baccalaureate degree abroad;
- foreign citizens who fall under the provisions of G.O. no. 194/2002, with a residence permit in Romania.



**III.2.15.** Baccalaureate graduates with special educational needs/disabilities have the possibility to choose to apply for the competitive admission examination for separate budgeted places by attaching to the online application documents (application file) a standard application form and supporting documents proving that, at the time of registration for the competitive admission examination, they belong to this category, which will be endorsed by the University's medical committee. The application option(s) for the candidate - baccalaureate graduate excludes the possibility to apply for the other places put in competition, for other purposes, financed by the state budget/fees.

### **III. 3. Documents required for the application**

**III.3.1.** The application pack and its online upload by applicants, who take responsibility for the authenticity and matching of digital/scanned documents with the originals, will contain the **following scanned documents, double-sided**, where applicable:

- a. Baccalaureate diploma ;
- b. Transcript of marks obtained during secondary education - drawn up in accordance with the legislation in force ;
- c. The certificate issued by the educational institution, instead of the baccalaureate diploma, if not issued - for the candidates who passed the baccalaureate examination in the session corresponding to the academic year 2022-2023. Exceptionally, in case of interconnection of the University with the Integrated Information System of Romanian Education (SIIR) to retrieve the personal data and the results of the baccalaureate of these candidates, on the basis of their written consent, the certificate issued by the educational institution is not required;
- d. Certificate of recognition of studies issued by the specialised directorate of the Romanian Ministry of Education, in the case of citizens of the European Union Member States, the European Economic Area countries and the Swiss Confederation. For the candidates who have not obtained the certificate of recognition of studies, the Prorectorate of International Relations of the university will send the documents to CNRED (except in the cases where there are other provisions established by CNRED);
- e. Certificate of recognition of studies for Romanian citizens holding a baccalaureate or equivalent diploma obtained in another country. For applicants who have not obtained the certificate of recognition of studies, the international relations department of the university will send the documents to the CNRED (except in cases where there are other provisions established by the CNRED);
- f. Certificate indicating the form of funding (budget/fees), for each year of study, issued by the higher education institutions, in the case of applicants who have been/are enrolled in undergraduate studies, whether or not leading to a Bachelor's degree;
- g. Affidavit, in the case of applicants who have not received funding from the state budget for undergraduate studies, except for the baccalaureate holders of the session corresponding to the academic year 2022-2023, who do not need to submit this declaration. Under the penalty provided for in the Criminal Code for forgery and false declarations, applicants will declare that they have not received total/partial funding from the state budget for completed/non-completed undergraduate programmes with a baccalaureate examination;
- h. Identity card/passport ;
- i. Birth certificate. Foreign applicants must also submit a certified translation of the birth certificate into Romanian;
- j. The marriage certificate, if applicable. Foreign applicants must also submit a certified translation of the marriage certificate into Romanian;
- k. Medical certificate "clinically healthy", certifying that the person to be enrolled in the studies does not suffer from contagious diseases or other conditions incompatible with the future profession, issued by the family doctor. For EU/EEA/CHH applicants - medical

MEDICAL EDUCATION ACADEMIC UNIT

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certificate according to the model approved by the university, as per Annex 3 of Chapter VIII ;

**l.** Certificate of linguistic proficiency for the Romanian language, issued by the authorised institutions of the Romanian Ministry of Education, in the case of candidates who participate in the admission to study programmes taught in Romanian and who do not present the study documents, required for enrolment, issued by educational institutions in Romania or abroad, taught in Romanian, for at least 4 consecutive years For students who have studied in an international language or in a language of national minorities, the certification of oral communication skills in Romanian is done with the bachelor's degree;

**m.** The standard application form for participation in the admission competition for places allocated to Roma candidates, addressed to the Rector of UMPH "Victor Babeș" Timișoara, together with a recommendation issued by a legally constituted Roma organisation, showing that the candidate belongs to the Roma ethnic group;

**n.** A standard application form for the admission competition for places allocated to graduates of secondary schools in rural areas, addressed to the admission committee, indicating that the secondary school graduated is on the list of secondary schools in rural areas published at <https://www.edu.ro/studii-licenta> on the date of registration for the competition;

**o.** The standard application form for participation in the admission competition for places allocated to graduates of the social protection system, addressed to the admission committee, together with supporting documents issued by the General Directorate for Social Assistance and Child Protection, showing that, on the date of registration for the competition, they belong to the category of young people in the special protection system who fall under the provisions of Article 62, paragraph 1, of Law 272/2004 on the protection and promotion of children's rights, republished;

**p.** Standard application form for admission of Olympic candidates to places financed by the budget, accompanied by proof that they have obtained a distinction (1st, 2nd, 3rd prize, mention) at the School Olympics and/or other international competitions recognised by the Ministry of Education, under the conditions specified in point. III.8.1 of these rules;

**q.** Order/receipt for payment of the registration fee for the admission examination, for each study programme chosen;

**r.** Application and supporting documents for persons requesting exemption from payment of the filing fee: copy of death certificate(s) of parent(s) (in the case of orphans); certificates from the children's home/Directorate General of Social Assistance and Child Protection (in the case of applicants from children's homes or foster homes); certificates attesting to the status of active/retired teaching or teaching assistant staff of legal guardians; certificates attesting to the status of staff employed at the UMPH "Victor Babeș" in Timișoara of legal guardians, etc.

**s.** Application form for participation in the admission competition for places allocated to graduates with a baccalaureate diploma with special educational needs/disabilities, addressed to the Central Admission Commission, as well as the supporting documents (e.g. School and professional orientation certificate issued by the County Centre for Educational Resources and Assistance (CJRAE/CMBRAE)/Disability classification certificate issued by the General Directorate for Social Assistance and Child Protection), showing that, at the date of registration for the competition, they belong to this category. These documents will be endorsed by the University Medical Committee.

**III.3.2.** The application file will also contain the online application form for the admission examination; the examination application form, containing the data contained in these regulations, automatically generated by the computer programme, will be listed, and signed by the candidate and will be presented in original at the beginning of the academic year, during the registration period, for registration.

#### III. 4. Admission procedure

MEDICAL EDUCATION ACADEMIC UNIT

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**III.4.1.** Admission of applicants to all undergraduate programmes, for the places offered, is based on the general principle of "option prevails over average" and will comprise 2 types of admission: Type 1 admission and Type 2 admission.

**III.4.2.** For first cycle programmes of 3-4-5 years duration (180-300 ECTS), admission type 2, admission will take the form of a written test on **21 July 2023, between 10.00 and 12.00, as follows**

- a. The written test is based on a test with multiple-choice questions.
- b. For the 3-4-5 year degree programmes (180-300 ECTS), the multiple-choice test consists of 50 biology questions taken from the topics and bibliography posted on the university website. The questions have between 1 and 4 correct answers and are awarded one point if all correct answers are scored. If only some of the correct answers are scored, a proportional mark is awarded. An incorrect answer results in the disqualification of the whole question (0 points).
- c. The final admission average is the arithmetic average of the multiple-choice test score and the baccalaureate average. The mark for the multiple-choice test is calculated by multiplying mark 7 by the ratio of the candidate's mark to the maximum mark (50 points), plus mark 3 for attendance:

multiple-choice test score =  $3 + 7 \times (\text{multiple-choice score}) / 50$

The formula for calculating the final admission average is:

Multiple-choice test score + Baccalaureate average.

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- d. The final admission average is expressed to two decimal places, without rounding.
- e. The minimum average for admission to undergraduate studies cannot be less than 5.00 (five).
- f. Answers written on the draft will not be assessed.

**III.4.3.** For the 6-year undergraduate programmes with teaching in Romanian - 360 transferable credits ( Medicine, Dental Medicine), admission type 1, the admission competition will take place in the form of a written test **on 23 July 2023, between 10 a.m. and 1 p.m.**

- a. The written test is based on a test with multiple-choice questions.
- b. For the study programmes "Medicine" and "Dental medicine", questions 1-60 are Biology questions. They have between 1 and 4 correct answers and are awarded one mark if all correct answers are ticked. If only some of the correct answers are ticked, a proportional mark is awarded. Questions 61-90 are Chemistry questions and have only one correct answer, which will be marked as follows: for questions 61-75, 1 mark; for questions 76-85, 0.5 mark; for questions 86-90, 2 marks. The maximum number of points that can be awarded for a test is 100 points (60 points for Biology, 30 points for Chemistry, 10 points for attendance).
- c. The final mark is obtained by adding the candidate's Biology and Chemistry marks and the 10 points awarded for attendance.
- d. The final admission average is calculated by dividing the final grade by 10, which is equivalent to the following formula:  $1 + 6 \times (\text{Biology grade}) / 60 + 3 \times (\text{Chemistry grade}) / 30$ .
- e. The final admission average is expressed to two decimal places, without rounding.
- f. The minimum average for admission to undergraduate studies may not be less than 5.00 (five).
- g. Answers written on the draft will not be assessed.

**III.4.4.** Candidates may enter the competition room between 8.00 and 9.30 a.m. on the basis of their identity card/passport (the documents must be valid) and the competition badge. Without



these documents, candidates will not be admitted to the competition room.

**III.4.5.** Candidates are not allowed to enter the rooms after 10.00.

**III.4.6.** Candidates will only have access to the room they have been allocated.

**III.4.7.** After entering the rooms, candidates hand in the material they must not leave on them during the competition: books, notebooks, publications of any kind, blank or written paper, mobile phones, electronic watches, computers, laptops, tablets, any other type of communication equipment, cameras, bags. They will get them back after the competition.

**III.4.8.** Any misconduct (communication between candidates, copying, possession of any transmission device during the competition, cheating on identity, behaviour disturbing other candidates) is sanctioned by elimination from the competition. If a candidate notices irregularities of any kind, he/she has the right to inform the hall supervisor immediately. No appeals regarding irregularities during the examination will be accepted after the end of the examination.

**III.4.9.** Candidates should tie their hair back so that their ears are visible and those wearing hearing aids are asked to remove them during the competition to avoid any suspicion of radio communication.

**III.4.10.** Candidates are allowed to carry drinks (water, soft drinks, tea or coffee) and food in transparent packaging, in reasonable quantities and for personal use only.

**III.4.11.** Candidates must have a pen or pencil (blue or black) to fill in their personal details on the competition form.

**III.4.12.** From 10:00 onwards, candidates will be given their questionnaires.

**III.4.13.** The candidate validly fills in the competition form by completely blackening the ellipses corresponding to the answers considered correct, with the pencil received, without exceeding the margins; the ellipses corresponding to the answers considered false will be left blank.

**III.4.14.** No erasures or corrections are allowed on the competition paper, as they may mislead the computerised evaluation system. Changes, erasures or partially coloured ellipses will result in the cancellation of the mark for the question concerned, for which the candidate is entirely responsible. In the event of an error, a new competition form can only be requested once.

**III.4.15.** Completing the new competition form does not extend the duration of the competition for the candidate concerned.

**III.4.16.** It is entirely the candidate's responsibility to ensure that the competition form is correctly filled in (personal data, complete blacking out of the ellipses of the answers considered correct, absence of erasures and corrections, correspondence between the answers on the competition form and the answers given on the answer sheet or in the competition booklet).

**III.4.17.** Candidates who withdraw from the competition and announce this after the papers have been distributed will not be allowed to leave the room until 60 minutes after the time posted for the start of the competition. After leaving the room, no candidate is allowed to return during the test for any reason, except if a candidate has physiological needs, in which case he/she will be accompanied by two invigilators and a maximum absence from the room of 10 minutes will be accepted. The time away from the room does not extend the duration of the test for that candidate. At the end of the competition, candidates will hand in all competition materials to the invigilator under his/her signature.

**III.4.18.** Electronic marking (by scanning) will be done in the presence of the candidates.

**III.4.19.** The correct answers to the questions will be published on the website of the "Victor



Babeș" University of Medicine and Pharmacy in Timișoara, on the day of the competition, after its completion.

**III.4.20.** On the days of the admission examination (**21 July 2023 and 23 July 2023**), access to the building for those involved in the organisation and running of the admission examination (members of the central committee, specialised committees, faculty committees, secretariat) will be by signature.

### **III. 5. Classification of applicants**

**III.5.1.** Within each type of admission, applicants are ranked according to **the order of the options expressed in the application form, in** descending order of the admission average, within the limit of the places financed by the state budget and/or the approved fees for each study programme. An applicant may be **admitted to only one** undergraduate programme in each admission type.

**III.5.2.** for example :

- The candidate has an average of 10. He/she is assigned to his/her first choice.
- The applicant has an average of 9 and in his first choice, 14 places were taken by 14 applicants with admission averages higher than his. He will be 15th in his first choice.
- The candidate has an average of 8 and in his first choice all the places have been taken by candidates with higher averages than his. If there are still places available in his second choice, he will be assigned to his second choice.
- It is possible that "your place" will be taken by someone with a lower average than yours, according to the "choice above average" principle. For example, if applicant A has an admission average of 8.93 and option X is ranked 2nd on the application form, and applicant B has an admission average of 8.91 and option X is ranked 1st on the application form, applicant B is assigned to option X first, even if A has a higher average than B.

**III.5.2.** If there are several candidates with equal averages in the last place, their ranking will be based on the following **criteria**, if applicable

**a.** For admission type 1, admission to 6-year degree programmes taught in Romanian -360 transferable credits ( **Medicine, Dental Medicine**):

- 1) Biology note ;
- 2) average in the baccalaureate examination ;
- 3) the Romanian language mark obtained at the baccalaureate or the Romanian language test.

**b.** For Type 2 admission, this is admission to 3-4-5 year undergraduate programmes (180-300 ECTS):

- 1) Biology note ;
- 2) average in the baccalaureate examination ;
- 3) the Romanian language mark obtained at the baccalaureate or the Romanian language test;
- 4) Biology average marks in high school.

**III.5.3.** It is not allowed to exceed the number of enrollments approved by the University Senate.

**III.5.4.** The provisional results of the admission competition will be published :

- **21 July 2023** for type 2 admission, on its own website, [www.umft.ro](http://www.umft.ro), in the "Admissions" section, according to the date of finalisation of the marks in the computer system, indicating the number of the online application form, which will replace the applicant's identification data (surname and first name);



- on **23 July 2023**, for type 1 admission, on its own website, [www.umft.ro](http://www.umft.ro), in the "Admissions" section, depending on the completion of the correction and entry of marks in the computer system, indicating the number of the online application form, which will replace the candidate's identification data (surname and first name).

**III.5.5.** The lists contain the following categories of information:

- Applicants admitted for budget-funded places, within the limit of the number of places allocated, if any, specifying the option and the admission average;
- Applicants admitted for paid places, within the limit of the number of places allocated, if any, indicating their choice and their admission average;
- Unsuccessful candidates in descending order of average score, specifying the option.

**III.5.6.** The results of the admission examination are made known to the candidates by posting them on the university's website [www.umft.ro](http://www.umft.ro) and are signed by the university Rector/Chair of the Central Coordination Office, the Chair of the Central Admission Committee and the Chair of the Admission Committee by type of admission.

**III.5.7.** Depending on the stage of the admission competition, the results will be as follows:

- Provisional results, generated on the day of the admission exam ;
- Results after resolution of any appeals, for study programmes with a change in classification ;
- Results obtained after the deadline for payment of tuition fees ;
- Results after the end of the 30-day registration period at the beginning of the academic year;

### **III. 6. Initiation and settlement of appeals**

**III.6.1.** Any appeals concerning the results of the admission competition must be submitted to the University Registry Service, office 1, on **24 July 2023**, from 08:00 to 14:00 or by e-mail to the following addresses: [decanat.mg@umft.ro](mailto:decanat.mg@umft.ro) for the Faculty of Medicine, [stoma@umft.ro](mailto:stoma@umft.ro) for the Faculty of Dental Medicine and [decanat.farma@umft.ro](mailto:decanat.farma@umft.ro) for the Faculty of Pharmacy. Only appeals concerning personal work will be accepted.

**III.6.2.** The resolution of appeals is the exclusive competence of the Central Admissions Committee, which will examine and resolve them only in the presence of the candidates, on the day of their submission, from 14:00 onwards. The committee's decision is final and will be announced on the website.

**III.6.3.** In the event of a difference in marks, the candidate is awarded the mark resulting from the verification of the contested test.

**III.6.4.** No appeal based on ignorance of the admission rules will be admitted.

**III.6.5.** After any appeals have been settled, for those programmes of study for which there has been a change in ranking, lists of admitted and rejected candidates by programme of study will be drawn up and posted, containing the final and indisputable results.

**III.6.6.** After the deadline for resolution and response (by post) to appeals, the result of the admission competition is final and cannot be changed.

### **III. 7. Confirmation of place and posting of results**

#### **Phase I**

**III.7.1.** From **25 to 26 July 2023**, between 9.00 and 14.00, candidates who have been admitted to the budgeted/paid places are required to confirm their place by paying the confirmation fee, signing the study contract and uploading it to the admissions platform, under penalty of losing the place obtained through the competition, if they do not comply with this obligation.



## Phase II

**III.7.2.** On 27 July 2023, a report will be published with the remaining unfilled places after confirmation of the places.

**III.7.3.** From **27 July 2023 to 17 August 2023, between 09:00 and 14:00**, the second confirmation phase will take place for candidates with an average of more than 5 (five) initially declared "rejected" (on standby), who will automatically move, via the computerised admission application, in the order of the options expressed and the admission averages obtained, to the remaining unfilled places;

**III.7.4.** The remaining places are distributed to the next applicants in the order of their choices and admission averages, automatically via the computerised admission application, which is communicated to the applicant's e-mail and account. Applicants are required to confirm their place within two working days by paying the confirmation fee, signing the study contract and uploading it to the admissions platform, otherwise they will lose the place obtained through the competition.

**III.7.5.** Depending on the number of confirmations, at the end of each confirmation stage, a shift/redistribution of applicants will take place, which may change the status of an applicant to :

- from a budget place to a tax place;
- from a tax place to a budget place;
- from "initially rejected" (pending) to "admitted to a fee-paying place" by sliding;
- from "initially rejected candidate" (pending) to "admitted to a budget place", by sliding

Example:

a. Applicants who have been admitted to a study programme on the basis of the budget and to another study programme on the basis of fees may confirm their places on the basis of the budget and fees and, in the event of a transfer of the budget to the second study programme (initially on the basis of fees), choose the place on the basis of the budget that they wish to occupy.

b. Applicants declared admitted to two study programmes on the budget can confirm one place on the budget and then, for the second study programme, they can move to the paying place if they also confirm this place.

**III.7.6.** All candidates who do not confirm within the time limits set out in these rules will be removed from the admission competition lists/results.

**III.7.7.** The confirmation (enrollment) fee is 400 RON, non-refundable and is payable on the online admission platform (by credit card) or by bank transfer to the University's account at the Treasury of Timișoara: RO29TREZ62120F330800XXXX fiscal code: 4269215, with the following mention: "*confirmation fee - name, surname, year of study, study programme*".

**III.7.8.** A maximum of two study programmes can be confirmed (maximum of one study programme/type of admission according to the classification).

**III.7.9.** Results will be posted on **28 August 2023**, after the deadline for payment of tuition fees.

## III. 8. Admission of special categories of candidates

**III.8.1.** The candidates who have obtained, during their secondary education, distinctions (1st, 2nd, 3rd prize, mention) at the school Olympics and/or other international competitions recognised by the Ministry of Education, in one of the subjects subject to competition at the UMPH "Victor Babeș" Timișoara, have the right to enrol, without taking the admission exam, for the places financed by the budget. The possibility of enrollment of the candidates who have



obtained distinctions, under the conditions provided for in the present article, excludes their possibility to apply for other places put up for competition, for other purposes, financed by the state budget/expenses.

**III.8.2.** Roma applicants are guaranteed a certain number of budgeted places in accordance with the law, the Ministry of Education's Order on the Distribution of Tuition Fees for Undergraduate Studies for Admission to Studies in the Academic Year 2023-2024 and these regulations. The option of enrolling Roma applicants on separate places in the study programme(s) within the two types of admission excludes their possibility to apply for the other places advertised, with a different destination, financed by the state budget/fee.

**III.8.3.** Graduates of rural high schools have a guaranteed number of budgeted places, in accordance with the law, the Order of the Ministry of National Education on the distribution of undergraduate study fees for admission to study in the academic year 2023-2024 and this Regulation. The option(s) of enrollment of rural high school graduates on separate places in the study programme(s) within the two types of admission excludes their possibility to apply for the other places put out to tender, with a different destination, financed by the state budget/paying fees. To be able to exercise their option for the separate places, applicants must, when applying for admission, provide proof that the secondary school from which they graduated is on the list of rural secondary schools published at <https://www.edu.ro/studii-licenta>.

**III.8.4.** Holders of a bachelor's degree in the social welfare system are guaranteed several budgeted places, in accordance with the law and this Regulation. The option of applying for the study programme(s) under the two types of admission excludes the possibility of applying for the other places offered for other purposes financed by the state budget/ paying fees. To be able to exercise the option of candidates for the separate places, at the time of registration for the admission competition, they will have to provide proof that they belong to the category of young people in the special protection system who fall under the provisions of Article 62(1) of Act 272/2004 on the Protection and Promotion of the Rights of the Child, republished.

**III.8.5.** Baccalaureate holders with special educational needs/disabilities have the possibility to apply for the competitive admission examination for separate budgeted places by attaching a standard application form and supporting documents to the online application documents (application file) (e.g. Certificate of Educational and Vocational Guidance issued by the Departmental Centre for Educational Resources and Assistance (CJRAE/CMBRAE)/Certificate of Invalidity issued by the General Directorate for Social Assistance and Child Protection), attesting to their belonging to this category on the date of registration for the competition, which will be endorsed by the University's Medical Commission. The option for the candidate - graduate with a baccalaureate diploma excludes the possibility of applying for other places put up for competition, for other purposes, financed by the state budget / paying.

### **III. 9. Provisions for registration fees for the admission competition**

**III.9.1.** The registration fee for the admission exam is 200 RON/option (study programme), is non-refundable and is payable on the online admission platform (by card) or by bank transfer to the account of the University opened at the Treasury of Timișoara: RO29TREZ62120F330800XXXX fiscal code: 4269215, with the following mention: "*registration fee - name, surname, study programme*".

**III.9.2.** The registration fee is waived:

- a. *applicants up to the age of 26 who have lost both parents;*
- b. *applicants up to the age of 26 who have lost both parents or one parent who has*



*worked in the education system;*

- c. applicants up to the age of 26 from children's homes or foster families;*
- d. children of active or retired teaching and support staff in the education system, up to the age of 26;*
- e. children of staff employed at the UMPH "Victor Babeș" in Timișoara, up to the age of 26;*
- f. other special situations, with the approval of the Faculty Admissions Committee.*

**III.9.3.** The application fee waiver will only be granted based on the documents (evidence) submitted by the candidates showing that they belong to one of the categories listed above.

**III.9.4.** The exemption from the application fee is granted only for **one option** at the time of application, for one of the study programmes for which an admission competition is organised at UMPH "Victor Babeș" in Timișoara.

**III.9.5.** The approval of the exemption is made by the admission committees per faculty/per type of admission.

### **III. 10. Payment of tuition fees**

**III.10.1.** The candidates declared admitted to the Romanian language study programmes, July 2023 session, will pay the tuition fees in the amount provided for in the Fee Regulations, in full, between **31 July and 21 August 2023**, on the online admission platform (by credit card) or by bank transfer to the University's account opened at the Treasury of Timișoara: RO21TREZ62120F330500XXXX fiscal code: 4269215, with the following mention: "*tuition fees - name, surname, study year, study programme*".

**III.10.2.** Candidates declared admitted to the September 2023 session will pay the tuition fees, the amount of which is set out in Annex 2, in full, within 2 working days of the posting of the final results. The tuition fees must be paid on the online admission platform (by credit card) or by bank transfer to the account of the University opened at the Treasury of Timișoara: RO21TREZ62120F330500XXXX fiscal code: 4269215, with the following mention: "*tuition fees - name, surname, year of study, study programme*".

**III.10.3.** Proof of payment of the registration fee (copy of the receipt/payment order) must be sent to the faculty secretariat by e-mail/fax (for the Faculty of Medicine: decanat.mg@umft.ro, 0256-220484; for the Faculty of Dental Medicine: stoma@umft.ro, 0256-220480; for the Faculty of Pharmacy: decanat.farma@umft.ro, 0256-494604) by the deadline for payment of the registration fee. Failure to pay the registration fee by the deadline will result in the loss of the place obtained in the competition and the redistribution of the places thus freed.

**III.10.4.** Successful candidates who have not paid the full tuition fee by the deadline are automatically considered to have withdrawn from the competition.

### **III. 11. Allocation of remaining places**

**III.11.1.** After the results have been posted (after the deadline for payment of fees), the places not filled in the July session will be put up for competition in the September admission session, in accordance with the distribution of fees approved by the University Senate.

**III.11.2.** Separate places (rural, social care, special educational needs/disability, Roma) not filled in the July round will be advertised in the second round of competitions in September, subject to the allocation of enrollments approved by the University Senate.

**III.11.3.** If, at the end of the second round of the competition, there are still separate unfilled places, these will be allocated, in accordance with the distribution, to the study programme(s) in which there are candidates who were initially rejected with an average of more than 5 (five),



in the order of the options and averages obtained, in the July and September rounds, with the approval of the university management

**III.11.4. At the end of the admission session in September, the remaining budgeted and unfilled places will be** redistributed according to the following algorithm:

- a. Within the same faculty, if there are applicants admitted to other degree programmes, the tuition fees may slip into the budget. The decision to reallocate these places is taken by the faculty management and notified to the Central Admission Committee.
- b. If there are still places in a faculty that cannot be filled from the budget, as described in point a), these places are reported to the Rector, who redistributes them **to faculties** with fee-based admitted candidates, who could slip into the budget places.
- c. The budgeted places received by the faculties, through redistribution, are filled by candidates admitted in the July and September sessions, strictly according to the option and admission average obtained.

**III.11.5. At the end of the September admission session, the budgeted separate places that have not been filled** will be allocated in accordance with point III.11.4, after having obtained the approval of the Ministry of Education to change their destination to statistical places. III.11.4, after having obtained the approval of the Ministry of Education to change their destination into statistical places.

**III.11.6. At the end of the admission session in September, the remaining paying places will be** redistributed according to the following algorithm:

- a. within the same faculty for other programmes, if there are initially rejected (pending) applicants who can slide to the paying places. The decision to reallocate these places rests with the faculty management and is brought to the attention of the Central Admission Committee.
- b. If there are still paying places in a faculty that cannot be filled in the way described in (a), they are reported to the Rector, who redistributes them **to the faculties** that originally rejected (held) candidates who could fit into the paying places.
- c. Paid places received by the faculties, through redistribution, will be allocated to candidates initially rejected with an average of more than 5 (five) in the July and September sessions, strictly according to the option and admission average obtained.

**III.11.7.** If, within the 30-day enrollment period from the beginning of the academic year, there are withdrawals/revocations from a study programme, the released budgeted places are filled by those admitted on the basis of the enrollment fee, and the released paying places are filled by the "initially rejected" (pending) persons with an average of more than 5 (five), in the order of the options and averages obtained in the July and September sessions, by sliding scale.

## III. 12. Registration

**III.12.1.** To register, successful candidates have the following obligations:

- to register for the first year, within a maximum of 30 days from the beginning of the academic year, according to the calendar established by the management of each faculty;
- to pay the full tuition fees, within the time limits set out in these regulations, only for candidates admitted under the tuition fees ;
- to submit the following documents **in original** to the Secretariat:
  - (1). Registration form for the admission examination, signed by the candidate, including copies of the documents attached to the registration;
  - (2). The original of the study contract in duplicate, completed and signed ;
  - (3). Baccalaureate diploma, plus a copy ;
  - (4). Secondary school transcript, plus a copy ;
  - (5). The certificate issued by the educational establishment in lieu of the baccalaureate diploma, in original and in copy if not issued - for candidates who passed the baccalaureate



examination in the session corresponding to the academic year 2022-2023;

- (6). Certificate of recognition of studies issued by the specialised directorate of the Romanian Ministry of Education, for citizens of the European Union Member States, the countries belonging to the European Economic Area and the Swiss Confederation;
- (7). Certificate of recognition of studies for Romanian citizens holding a bachelor's degree or an equivalent degree obtained in another country;
- (8). Certificate indicating the form of financing (budget/fees), for each year of study, issued by the higher education institutions, in the case of applicants who have been/are enrolled in undergraduate studies, whether or not leading to a Bachelor's degree;
- (9). Affidavit, in the case of applicants who have not received funding from the state budget for undergraduate studies, except for the baccalaureate holders of the session corresponding to the academic year 2022-2023, who do not need to submit this declaration. Under the penalty provided for in the Criminal Code for forgery and false declarations, applicants will declare that they have not received total/partial funding from the state budget for completed/non-completed undergraduate programmes with a baccalaureate examination;
- (10). Identity card/passport and copy ;
- (11). Birth certificate, plus a copy. Foreign applicants must also submit a certified translation of the birth certificate into Romanian.
- (12). the marriage certificate, if applicable, and a copy. The original will be returned to the holder after verification of both documents and certification by the civil registrar. Foreign applicants must also submit a certified translation of the marriage certificate, in Romanian;
- (13). Medical certificate of "clinically healthy", certifying that the person to be enrolled in the studies does not suffer from contagious diseases or other conditions incompatible with the future profession, issued by the family doctor;
- (14). Certificate of linguistic proficiency for the Romanian language, issued by authorized institutions of the Romanian Ministry of Education;
- (15). A standard application form for participation in the admission competition for places allocated to Roma candidates, addressed to the Rector of the "Victor Babeș" University in Timișoara, together with a recommendation issued by a legally constituted Roma organisation, indicating that the candidate belongs to the Roma ethnic group;
- (16). A standard application form for the admission competition for places allocated to graduates of secondary schools in rural areas, addressed to the admission committee, indicating that the secondary school graduated is on the list of secondary schools in rural areas published at <https://www.edu.ro/studii-licenta> on the date of registration for the competition;
- (17). The standard application form for participation in the admission competition for places allocated to graduates of the social protection system, addressed to the admission committee, together with supporting documents issued by the General Directorate for Social Assistance and Child Protection, showing that, on the date of registration for the competition, they belong to the category of young people in the special protection system who fall under the provisions of Article 62, paragraph 1, of Law 272/2004 on the protection and promotion of children's rights, republished;
- (18). Standard application form for Olympic candidates for budget-funded places, together with proof of having achieved distinction in international olympiads/competitions recognised by the Ministry of Education;
- (19). 4 passport photos ;
- (20). Order/receipt for payment of the application fee for the admission examination for each study programme;
- (21). Application and supporting documents for those requesting exemption from the deposit fee: copies of parents' death certificates (in the case of orphans); certificates from the children's home (in the case of those in this situation); certificates proving the status of the teaching staff

MEDICAL EDUCATION ACADEMIC UNIT

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or auxiliary teaching staff, active/retired, of the legal supporters; certificates proving the status of the staff employed at the UMPH "Victor Babeș" in Timișoara of the legal supporters, etc;

(22). Envelope folder

(23). The standard application form for participation in the competitive admission examination for places allocated to holders of a baccalaureate with special educational needs/disabilities, addressed to the Central Admission Commission, together with supporting documents (e.g. certificate of educational and vocational guidance issued by the Departmental Centre for Educational Resources and Assistance (CJRAE/CMBRAE)/certificate of disability classification issued by the Directorate-General for Social Assistance and Child Protection), showing that, on the date of registration for the competition, they belong to this category.

**III.12.2.** successful candidates who do not fulfil the obligations set out in point. III.12.1 will automatically be considered to have renounced their student status due to non-attendance.

The enrollment of the students who have been admitted after the admission examination is decided by the Rector of the UMPH "Victor Babeș" in Timișoara.

**III.12.3.** Once enrollment is approved, students are registered in the Unique Enrollment Register (UER) under a unique number, valid for the entire duration of the studies in the specialisation(s)/programme(s) to which they have been admitted.

**III.12.4.** Failure to present the baccalaureate diploma/certificate or the original certificate of recognition of the diploma, solely on the part of the candidate declared admitted, within the time limit laid down in these regulations, will entail the loss of the place financed by the State budget.

**III.12.5.** An applicant may be admitted and enrolled as a student in a maximum of two study programmes at the same time, regardless of the educational institutions offering them.

**III.12.6.** A successful applicant can only receive a grant for one undergraduate programme.

**III.12.7.** Candidates who have been admitted to more than one undergraduate programme choose the programme financed by the state budget by submitting the original diploma/certificate of recognition of the baccalaureate diploma/certificate or the diploma/certificate of recognition of the diploma/certificate of the previous course of study, as the case may be, to the faculty they wish to follow, respecting the deadline for submission set by the latter.

**III.12.8. (1)** Applicants who have received full funding from the State budget (for the entire duration of their studies) for a complete undergraduate programme, whether or not completed by a Bachelor's degree examination, may be admitted and enrolled, after passing the admission examination, only on paid places, without the right to upgrade to budgeted places.

**(2)** Candidates who have received partial financing from the state budget for a bachelor's degree programme and who have been admitted to the admission competition organised at the UMPH "Victor Babeș" in Timișoara, will be enrolled in the paying places, starting from the first year of study.

**(3)** The category of students referred to in subsection (2) will be entitled to be reclassified in the budgeted places only after having passed, by paying, the number of years of study equivalent to the number of years previously attended without fees, in accordance with the criteria and performance standards for the annual reclassification of students established by the University management.

**III.12.9.** After registration, the faculty secretariats generate and post the final lists of admitted and registered candidates.

## CHAPTER IV. ADMISSION METHODOLOGY FOR ROMANIAN NATIONALS (RO) AND CANDIDATES FROM THE EUROPEAN UNION (EU), THE EUROPEAN ECONOMIC AREA (EEA), THE SWISS CONFEDERATION (CH) TO THE

MEDICAL EDUCATION ACADEMIC UNIT

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#### IV.1. General provisions

**IV.1.1.** In accordance with the Order of the Minister of Education No 3. 102/2022 for the approval of the Framework Methodology for the organization of admission to undergraduate, master and doctoral degree courses, based on university autonomy and with public responsibility, the University of Medicine and Pharmacy „Victor Babeș” of Timisoara organizes a competitive entrance exam for Romanian citizens, citizens from the European Union, the European Economic Area and the Swiss Confederation to study programmes taught in a foreign language / in Romanian with payment of the tuition fee in euro, under the conditions set out below.

**IV.1.2.** The present methodology is aimed at candidates from Romania, the European Union, the European Economic Area, and the Swiss Confederation who wish to study in programmes taught in English/ French/Romanian, as fee-based self-funded students

**IV.1.3.** The present methodology is the only official material concerning the organization and running of the admission examination for candidates from Romania, the European Union, the European Economic Area and the Swiss Confederation at ”Victor Babeș” University of Medicine and Pharmacy, Timișoara to the undergraduate degree study programmes, as fee-based self-funded students, complemented by the provisions of subsequent normative acts.

**IV.1.4.** References issued by various publications or otherwise communicated cannot replace the official ones and therefore do not commit “Victor Babeș” University of Medicine and Pharmacy, Timișoara.

**IV.1.5.** The Administrative Board is entitled to harmonize this methodology with the mandatory regulatory documents.

**IV.1.6.** This methodology may be subject to further amendments depending on the pandemic evolution and of the regulations of the Ministry of Education, so candidates must keep themselves up to date with all changes and proceed accordingly.

**IV.1.7.** All communication between the University and the applicants will be done via letters or electronically.

**IV.1.8.** The following candidates are eligible to participate in the competitive entrance exam for the study programmes taught in a foreign language/Romanian for the places with tuition fees in Euro:

**a.** Citizens of Romania, the European Union, the European Economic Area and the Swiss Confederation, holding valid baccalaureate diplomas or equivalent, regardless of the graduation year (according to art. 9 of ME Ordinance 3102/2022).

**b.** Romanian citizens, high-school graduates holding valid Romanian baccalaureate diplomas or equivalent, or valid baccalaureate diplomas or equivalent certificates obtained in another country, provided they subsequently obtain the recognition and validation of their diplomas by the CNRED (<http://www.cnred.edu.ro/#echivalare-Bacalaureat>). Romanian graduates must as well submit a notarial declaration specifying that:

- they agree to study with payment of the fee in euros;
- they understand and agree that their financial status remains unchanged throughout schooling and can only be changed following a new competitive entrance exam taken under the conditions provided for candidates running the admission exam for budgeted or fee-paying places in RON, and subsequently they will start their first year of studies in exclusively in Romanian language study programmes.



**IV.1.9.** The candidates mentioned above may opt for a maximum of two study programmes taught in foreign languages/Romanian language, depending on the number of places.

**IV.1.10.** The number of places/faculties/programmes of study will be determined by the University management in accordance with the regulations of the Ministry of Education and will be posted at a later date on the University website.

**IV.1.11.** The study programmes are listed in the table below:

No.	FACULTY	STUDY PROGRAMME / TUITION LANGUAGE	DURATION OF STUDIES	TUITION FEE/YEAR (EURO)
1.	MEDICINE	Medicine (English)	6 years	8000
		Medicine (French)	6 years	8000
		Medicine (Romanian)	6 years	8000
2.	DENTAL MEDICINE	Dental Medicine (English)	6 years	8000
		Dental Medicine (Romanian)	6 years	8000

**IV.1.12.** In the event of vacant places, after the end of the confirmation period, the management of "Victor Babes" University of Medicine and Pharmacy, Timișoara is entitled to decide on the redistribution of places according to the level of competition and the applications of candidates, regardless of nationality (EU or non-EU).

## IV.2. Calendar of the competitive entrance exam

➤ **June 2<sup>nd</sup> - July 21<sup>st</sup>, 2023, 2:00 p.m. (Romanian time)** – registration of candidates for the admission exam by filling in the registration form and uploading the registration documents (application file) to the admission platform. The Admission Commission will only consider complete and validated applications. Registration closes on **July 21<sup>st</sup>, 2023, 2:00 p.m. (Romanian time)**, followed by verification and validation of applications.

➤ **July 24<sup>th</sup>** and, respectively, **July 25<sup>th</sup> 2023** – *on-line* language tests (English/ French);

➤ **July 26<sup>th</sup> 2023** – posting on the university website of the list of candidates whose files have been validated and who may run the admission exam;

➤ **July 27<sup>th</sup> 2023 – 10 a.m.** (Romanian time) – on-site **multiple choice test (written test) - competitive entrance exam**;

➤ **July 27<sup>th</sup> 2023** – posting of **competitive entrance exam** results on the university's website



for all degree programmes, depending on when marking is completed and grades are entered into the computer system;

- **July 28<sup>th</sup> 2023**, until 12:00 p.m. (Romanian time) – candidates' submission of appeals to the Central Admission Board at the University Registrar's Office or via e-mail at: [admission@umft.ro](mailto:admission@umft.ro);
- **July 28<sup>th</sup> 2023** – The Commission settles appeals. Posting of the **competitive entrance exam** results on the university website after appeals;
- **July 29<sup>th</sup> – August 1<sup>st</sup> 2023**, until 2 p.m. (Romanian time) – place confirmation;
- **August 2<sup>nd</sup> 2023** – posting on the university website of the list of admitted and rejected candidates who have confirmed their place;
- **November 29<sup>th</sup> 2023** – registration deadline for the candidates admitted to the first year of studies.

### **IV.3. Application procedures for the competitive entrance exam**

**IV.3.1.** From June 2<sup>nd</sup> to July 21<sup>st</sup> 2023, candidates will complete the online application form and upload the application documents (application file) on the university's website, Admission - Admission 2023/International Admission section, assuming responsibility for the authenticity and correspondence between the digital/scanned documents and the originals.

**IV.3.2.** When registering for the **competitive entrance exam**, candidates' choices are limited to 2 study programmes with the indication of the option, or options in order of preference (as appropriate), among those available according to this methodology. Candidates' option(s) and the final admission average obtained determine their ranking.

**IV.3.3.** In the online application form, candidates are required to specify precisely the two study programmes and the languages of instruction for which they have opted.

**IV.3.4.** The registration of candidates for the **competitive entrance exam** by filling in the application form and uploading the application documents (application file) online closes on July 21<sup>st</sup> 2023 at 14.00 p.m. (Romanian time). University staff will check the documents uploaded online and validate the application.

**IV.3.5.** Only validated files will be considered, any other file status is not valid for participation in the admission competition.

**IV.3.6.** After the closing date for registration, the options, their order, and any other information on the registration form cannot be changed.

**IV.3.7.** Contact details: Vice-Rectorate for Internalisation, e-mail: [international@umft.ro](mailto:international@umft.ro)

**IV.3.8.** Once the application form has been filled in, registered and validated, candidates will receive a confirmation e-mail with further details of the subsequent stages, in accordance with this procedure.

**IV.3.9.** The candidates applying for more than one study programmes at “Victor Babeș” University of Medicine and Pharmacy, Timișoara will upload the application documents (file) once only. Consequently, the candidates holding dual citizenship (EU and non-EU) can apply with only one of their citizenships (i.e., they can't apply both as EU and as non-EU citizens).

**IV.3.10.** Candidates are responsible for the e-mail address provided to the university when



applying on the online platform.

**IV.3.11.** Candidates must make sure that their e-mail addresses correspond to the requirements of the European Union so that the university does not encounter errors in electronic communication (e-mail addresses must be internationally accepted, e.g. yahoo, gmail, hotmail, etc.). The university does not take any responsibility for candidates' non-receipt of e-mails.

**IV.3.12.** Applications for the competitive entrance exam sent to the university by any means or through any channels other than those provided for in this methodology will not be taken into consideration, according to the established calendar.

**IV.3.13.** The University does not have any kind of cooperation or representation agreement with agencies that mediate the enrolment of candidates. Candidates who submit their applications through recruitment agents do not benefit from any advantage in terms of admission over candidates applying on their own.

#### **IV.4. Application documents required for the competitive entrance exam**

**IV.4.1.** The candidates will upload the application file to the online admission platform, assuming their responsibility for the authenticity and correspondence between the digital / scanned documents and the original ones. The file will contain the following **scanned documents, on both sides (recto/verso)**, as the case may be:

- a. General Data Protection Regulation (GDPR) declaration – Annex 1;
- b. Online registration form - filled in. The candidate must accurately specify the two degree programmes and the medium of instruction chosen;
- c. Application for equivalence of baccalaureate/equivalent diploma by CNRED - Annex 2;
- d. Baccalaureate diploma / equivalent diploma - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official / original issue language plus its certified translation (if applicable) into Romanian / English / French;
- e. Baccalaureate/equivalent transcripts - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official / original issue language plus its certified translation (if applicable) into Romanian / English / French;
- f. Graduation certificate (official document valid only for 2023 high school graduates, who are not in possession of their baccalaureate diploma yet), explicitly testifying that the candidate has passed the baccalaureate/equivalent exam and containing candidate's final results - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official/original issue language plus its certified translation (if applicable) into Romanian, English, French;
- g. Highschool transcripts of records - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official/original issue language plus its certified translation (if applicable) into Romanian, English, or French;
- h. Birth certificate or equivalent - certified copy in the official/original issue language plus its certified translation (if applicable) into Romanian, English, French;
- i. Marriage certificate (if applicable)- certified copy in the official/original issue language plus its certified translation (if the case) into Romanian/English/French;
- j. Identity card or passport – copy;
- k. Medical certificate according to the standard form approved by the university – Annex 3, in Romanian, English or French;



- l.** International Language Proficiency Certificate - copy;
- m.** Proof of payment of the language proficiency test fee of EUR 50 (if applicable);
- n.** Notarized declaration from Romanian citizens wishing to enrol in an English/French language study programme, with payment of the fee in foreign currency, stating that they wish to study under a financial regime with payment of the fee in foreign currency and that they are aware that their financial status remains unchanged for the entire duration of the schooling; the respective financial status can only be changed after passing a new competitive entrance exam, taken under the conditions laid down for candidates taking the admission examination for the budgeted places or for places with a fee in RON, following which they will begin their studies in the first year and only in the Romanian language programmes;
- o.** Proof of payment of the file processing fee for 200 Euro (non-refundable if the file has been processed and the uploaded documents verified).
- p.** For Italian citizens whose birth certificates do not include the full name of their parents, the application file must also contain an official document showing the full name of the parents (certified copy and certified translation into Romanian/English/French);
- q.** Notarial declaration/official document certifying that all documents uploaded by the candidate match the very same person; in case of discrepancies, differences in documents related to the candidate's full name (only if applicable, i.e. if the full name is not the same throughout the submitted documents); to attend the degree programme as fee-based self-funding students ;
- IV.4.2.** For information on the obligation to apostille or super-legalize documents issued by countries covered by this provision, please contact the Ministry of Foreign Affairs or the Ministry of Education in Romania (National Centre for the Recognition and Equivalence of Diplomas - CNRED) or access the links of these two institutions: <https://www.mae.ro/en>, <https://www.cnred.edu.ro/en/preuniversity-studies>.
- IV.4.3.** For information on the minimum entry requirements for higher education in Romania and the list of secondary school diplomas recognised by the Ministry of Education, see Annex 8.
- IV.4.4.** For the recognition and equivalence of the diploma, the Ministry of Education (CNRED) may request additional, explanatory documents besides those mentioned above: <https://www.cnred.edu.ro/en/preuniversity-studies>, <https://www.cnred.edu.ro/fr/etudes-preuniversitaires>.
- IV.4.5.** In the case of study documents issued by educational establishments operating on the UK system, predictive results are not accepted. The University will only accept study documents containing final grades obtained in the Baccalaureate/Equivalent (GCE) examination.
- IV.4.6.** In the case of documents issued in Israel, the university accepts only the Bagrut diploma.
- IV.4.7.** According to the current provisions of the Ministry of Education and the Romanian Government, documents issued in original by the Romanian authorities, in Romanian, can be sent in copies. This provision does not apply to translations into Romanian from another language.
- IV.4.8.** Candidates who have subjects in their transcript with a name other than biology/chemistry but corresponding to biology/chemistry are required to submit a certificate issued by the high school certifying that the subject/subject is equivalent to biology/chemistry.

## IV.5. Linguistic proficiency – Language proficiency test



**IV.5.1.** Candidates who do not have to take the language test (provided they are in possession of official proof):

- candidates who come from countries where the official language coincides with the language of the study programme they choose and who can prove, with educational documents (university studies, secondary education, high school), that they have studied in that language;
- candidates who have studied and graduated from a secondary school with the same language of instruction as that of the study programme for which the candidate is applying, irrespective of the candidate's nationality or country of origin, and who can prove with school documents that they have studied in that language;
- candidates who hold an International Baccalaureate (IBDP / International Baccalaureate Diploma Programme, EB / European Baccalaureate Diploma, IGCE - International General Certificate of Education, GCE / General Certificate of Education - Advanced Level ) in the language of their chosen programme of study;
- candidates who hold an International Certificate of Language Competence level B2 or

Medium of instruction	Language proficiency certificates accepted (minimum B2 level)
English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: - ECCE / Examination for the Certificate of Proficiency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate: - minim 6 / „competent user” - Pearson LCCI Certificate in ESOL International Certificate TOEFL: - TOEFL iBT - TOEIC Trinity College London certificates: - ISE II - minimum pass in all skills
French	DELF DALF TCF
Romanian	Certificate of linguistic proficiency for Romanian language, minimum B2 level, issued by Romanian Education Ministry competent bodies/ Graduation certificate for the Romanian language preparatory year/study documents issued by Romanian educational institutions or from abroad, attesting at least 4 consecutive years of studies in Romanian.

above, according to the table below:

**IV.5.2.** Only international language proficiency certificates, as listed in the table above, of candidates applying to a study programme in the language for which the certificate was issued will be considered.

**IV.5.3.** Candidates who must take the language test:



➤ candidates not covered by any of the provisions specified in sub-chapter. IV.5.1 of this methodology;

**IV.5.4.** The online language test will be organised in the form of a multiple choice test, according to the admission calendar, by the Modern Languages Department of the “Victor Babeș” University of Medicine and Pharmacy in Timisoara and marked with "passed" or "failed".

**IV.5.5.** Passing the language test is a compulsory and eliminatory condition for admission.

**IV.5.6.** “Victor Babeș” University of Medicine and Pharmacy, Timișoara does not organize language tests for the Romanian language.

## IV.6. Running the competitive entrance exam

**IV.6.1.** Admission to studies depends on registration to the competitive entrance exam, participation in the on-site multiple choice test and passing the competitive entrance exam, organized according to the calendar.

**IV.6.2.** The competitive entrance exam consists of a multiple choice written test, comprising 50 biology questions out of a total of 500 guideline questions (which, together with the bibliography, will be posted on the university's website) but may also contain questions at first sight.

**IV.6.3.** The mark awarded ex officio (for attendance) is equivalent to 3.

**IV.6.4.** The 50 Biology questions marked with one mark/question solved completely (maximum 50 marks) correspond to mark 7.

**IV.6.5.** The mark for the multiple choice test is calculated by multiplying mark 7.00 by the ratio between the candidate's score and the maximum mark (50 points) plus 3.00 for attendance.

**IV.6.6.** Multiple choice test score =  $3 + 7x(\text{multiple choice score})/50$ .

For example: 50 points = mark 7.00

The candidate scores 40 points on the multiple choice test.

50.....7

40.....x (multiple choice test score)

Multiple choice test score =  $40x7$

50

Multiple choice test mark =  $5.60 + 3.00$  (attendance mark) = 8.60

**IV.6.7.** The calculation formula for the final average of the competitive entrance exam is:

Multiple choice test mark + baccalaureate average/equivalent

2

**IV.6.8.** The final admission average is the arithmetic average between the grade of the multiple choice test and the baccalaureate average.



For example:  $8.60$  (multiple choice mark) +  $8.30$  (baccalaureate average/equivalent) =  $16.9/2 = 8.45$  (final admission average).

➤ When calculating the baccalaureate average, the grade obtained in the home country will be equated with the Romanian education grading system.

Examples:

1. An average of 3.3 obtained in the baccalaureate exam in Germany corresponds to a score of 82 - 85, which in turn corresponds to a score of 6.93 in the Romanian scoring system (the upper scoring threshold was considered).

2. An average of 13.80 obtained in the baccalaureate exam in France (or in any high school where the French system is used) corresponds to 6.90 in the Romanian system.

3. An average of 87 obtained in the baccalaureate exam in Italy corresponds to 8.70 in the Romanian system.

➤ For the candidates with educational documents issued in countries where the baccalaureate/equivalent exam average is not awarded, the overall average of the high school years will be considered instead of the baccalaureate average!

➤ In the case of baccalaureate diplomas issued in Morocco, the average obtained in the national examination will be considered.

**IV.6.9.** The final admission average is recorded with two decimals, without round-off.

**IV.6.10.** The final admission mark is minimum 5.00 (five).

**IV.6.11.** Answers written on the draft will not be evaluated.

**IV.6.12.** The subjects of the examination papers are decided based on the multiple-choice questions and the references posted on the university's website, but they may also contain questions at first sight.

**IV.6.13.** The examination is written. Questions have between 1 and 4 correct answers and are awarded 1 mark if all the correct answers are marked. If only some of the correct answers are marked, a proportional mark is awarded. In case of questions with only one correct answer, an incorrectly marked answer will result in the whole question being disqualified (0 marks).

**IV.6.14.** The marking system will be explained to candidates before the exam.

**IV.6.15.** Candidates are admitted to the examination room between 8.30 a.m. and 9.30 a.m. based on their identity card/passport (documents must be valid). Without these documents, candidates will not be admitted to the examination room.

**IV.6.16.** Starting 9.30 a.m., candidates may not enter the examination rooms.

**IV.6.17.** Candidates will only have access to the examination room to which they have been assigned.

**IV.6.18.** After entering the examination room, candidates will hand in materials that should not be left with them during the examination: books, notebooks, publications of any kind, blank or written papers, mobile phones, electronic watches, computers, laptops, tablets, any other type of communication equipment, cameras, bags. They will retrieve them after the test.

**IV.6.19.** Any type of verbal or non-verbal communication among candidates in the room, as well as any kind of attempt to cheat the admission competition, automatically leads to the exclusion of the candidates concerned from the room and to the definitive fail of the examination.

**IV.6.20.** Any misconduct (communication between candidates, copying, keeping in possession during the examination of any transmission device, cheating on identity,



behaviour disturbing other candidates) is punishable by elimination from the examination.

**IV.6.21.** Candidates will have their hair pulled back so that their ears are visible, and those wearing hearing aids are asked to remove them during the exam to avoid the suspicion of radio communication.

**IV.6.22.** Candidates are allowed to carry one small bottle of drinks (water, soft drink, tea or coffee) or food (chocolate, biscuits, sandwiches) in transparent packaging, in reasonable quantities and for personal use only.

**IV.6.23.** Candidates must have a black or blue pen or ball point pen to fill in their personal data on the examination form.

**IV.6.24.** Starting 10.00 a.m. candidates will be given their question papers.

**IV.6.25.** Valid completion of the examination form by the candidate shall be done by completely blackening the ellipses corresponding to the answers considered correct, with the received marker/felt tip pen, without exceeding the margins; the ellipses corresponding to the answers considered wrong shall be left blank.

**IV.6.26.** No erasures or corrections will be allowed on the examination form as these may mislead the computerised evaluation system. Changes, erasures, or partially coloured ellipses will result in the cancellation of the mark for the question at issue, for which the candidate is solely responsible. In the event of incorrect completion, a new examination form may be requested once only.

**IV.6.27.** Filling in the new examination form does not extend the examination time for the candidate concerned.

**IV.6.28.** The entire responsibility for the correct completion of the examination form (personal data, complete blackening of the ellipses of the answers considered correct, absence of erasures and corrections, correspondence between the answers on the examination form and the answers written on the draft or in the examination booklet) lies with the candidate.

**IV.6.29.** Candidates who withdraw from the examination and give notice after the question papers have been distributed may not leave the room until 60 minutes after the time posted for the start of the examination. After leaving the room, no candidate will be allowed to return during the examination for any reason, except if a candidate has physiological needs, in which case he/she will be accompanied by 2 invigilators and a maximum absence from the room of 10 minutes will be accepted. Time absent from the room does not extend the duration of the test for that candidate.

**IV.6.30.** At the end of the examination time, candidates will hand over all examination materials to the invigilator, under signature.

**IV.6.31.** Electronic marking/grading (by scanning) will be carried out in the presence of the candidates.

## **IV.7. Results of the competitive entrance exam and classification of candidates**

**IV.7.1.** The correct answers to the questions will be posted on the website of “Victor Babeș” University of Medicine and Pharmacy in Timisoara on the day of the exam, after the correction has been completed.

**IV.7.2.** The lists/results posted on the university's website, indicating the number of the online application form validated by the admission commission, which will replace the candidate's identification data (first and last name), in accordance with the provisions of the Ministry of Education on the protection of personal data and anonymisation of candidates, are generated according to the following criteria:



a) the order of the options stated in the candidate's online registration form, in compliance with: “*the option prevails over the score*”;

b) the descending order of the candidates final scores, in conformity with the university regulations (by applying the established formula and the differentiation criteria if there are candidates with equal final scores, after appeals and validations).

**IV.7.3.** The classification of candidates will be made according to the order of the options indicated in the online registration form, in the descending order of the final admission scores, within the available places approved for each degree programme. An applicant may be admitted to a maximum of one undergraduate degree programme.

**IV.7.4.** The admission of candidates to all undergraduate degree programmes taught in a foreign language/Romanian, on the places put out to competition for Romanian/EU/EEA/CH citizens, is based on the general principle "the option prevails over the score".

For example:

Candidate A has chosen Medicine in English (first option), and Dental Medicine in English (second option) and his/her final admission score is 10.

Candidate B has chosen Dental Medicine in English (first option) and Medicine in English (second option) and his/her final score is 9.

Candidates will be assigned to the first option, in the order of their final admission scores.

There is a possibility that "your place" will be taken by someone with a lower average than yours, based on the principle "the option prevails over the score", as follows: candidate A has the admission average 10.00 and the Dental Medicine in English option in 2nd place on the application form, and candidate B has an admission average of 9.00 and Dental Medicine in English in 1st place on the application form. Hence candidate B has priority in the allocation for the Dental Medicine in English option, being his/her first option, even if A has a higher average than B.

If a candidate has an average of 8 and all the places in his/her first option have been filled by candidates with higher averages than his/hers, and if there are still vacant places in his/her second option, he/she will be allocated to his/her second option.

**IV.7.5.** If, after candidates ranking, there are several candidates with equal scores on the last place, their classification will be made according to the following criteria, upon the case:

- the arithmetic average of the grades obtained in Biology during the high school years;
- the arithmetic average of the grades obtained in Chemistry during the high school years;
- the arithmetic average of the averages of the high school years.

**IV.7.6.** The results will be as follows, depending on the competitive entrance exam stage:

- Provisional results, issued on the day of the competitive entrance exam ;
- Results after settling possible appeals, for the programmes where ranking was changed,
- Results after confirmation stage,
- Results after enrollment closure deadline established in this methodology – November 29<sup>th</sup> 2023.

**IV.7.7.** The *numerus clausus* assigned per degree programme, approved by the University Senate and legislation, cannot be exceeded.



#### **IV.8. Appeals against examination results and settlement procedures**

**IV.8.1.** Possible appeals regarding the results of the competitive entrance exam should be submitted to the University Registrar's Office, Room 1 or by e-mail to [admission@umft.ro](mailto:admission@umft.ro), on July 28<sup>th</sup> 2023, by 12:00 p.m. (Romanian time).

**IV.8.2.** The settlement of appeals is the exclusive responsibility of the Central Admission Board, which will examine and resolve appeals only in the presence of the contestants, on the same day on which they were submitted, starting at 14:00 hrs.

**IV.8.3.** The Committee's decision is final, and it will be posted on the university site on July 28<sup>th</sup> 2023.

**IV.8.4.** If there are differences in marks, the candidate will be awarded the mark resulting from the verification of the contested paper.

**IV.8.5.** No appeals based on ignorance of the admission rules will be admitted.

**IV.8.6.** After any appeals have been resolved, lists of admitted and rejected candidates will be drawn up and displayed by programme of study, containing the final and indisputable results, for those programmes where changes in classification have taken place.

**IV.8.7.** Once the deadline for resolving and replying (by posting) to appeals has expired, the result of the competitive entrance exam is final and cannot be changed.

#### **IV.9. Confirmation of the place**

**IV.9.1.** During the period July 29<sup>th</sup> - August 1<sup>st</sup> 2023, until 2 p.m. (Romanian time), successful candidates following the admission competition organized by "Victor Babeș" University of Medicine and Pharmacy, Timișoara in July 2023, must confirm their place, by paying the confirmation fee of 300 euros/confirmed option and uploading the proof of payment on the admission platform, under penalty of losing the place obtained through the competition, in case of non-compliance with this obligation.

**IV.9.2.** Payment of the confirmation fee is not a guarantee for the admission of candidates, as it depends on the number of places available and approved by the university/study programmes and the management of places as decided by the university management.

**IV.9.3.** Candidates may pay the confirmation fee for a maximum of two study programmes, the same ones they opted for in their online application form.

**IV.9.4.** The proof of payment of the confirmation fee, which is not uploaded on the admission platform according to the established calendar, is not considered as confirmation of the place.

**IV.9.5.** From July 29<sup>th</sup> to August 1<sup>st</sup> 2023, 14:00 hrs. (Romanian time), unsuccessful candidates, who have participated in the multiple choice test and obtained a final admission average above 5.00, can confirm their place by paying the confirmation fee of 300 euro/confirmed option (600 euro for two confirmed options) and uploading the proof of payment on the admission platform, in case a place becomes vacant.

**IV.9.6.** The fee is non-refundable even if no vacancy occurs.

**IV.9.7.** The filling of vacancies by unsuccessful candidates will be done in chronological order of payment of the confirmation fee, in the order of their choices and final admission averages.

**IV.9.8.** If, **after September 1<sup>st</sup> 2023**, vacancies remain, admitted candidates who have not confirmed or rejected candidates who have not paid the confirmation fee within the period set out in the calendar (July 29<sup>th</sup> – August 1<sup>st</sup> 2023) will have the opportunity to confirm a vacancy within 48 hours (Romanian time) from the time the vacancy is announced by email. Unsuccessful candidates will be notified according to the order of their choices, i.e. according



to their final admission average.

**IV.9.9.** The remaining free places will be distributed to the next candidates who have paid the confirmation fee, in the order of their choices and admission averages, automatically, via the online admission platform fact that will be communicated to the candidate's e-mail and account.

## **IV.10. Provisions regarding enrollment fees, confirmation of place, tuition and registration**

### **IV.10.1. Amount of fees:**

- The file processing fee / admission session = EUR 200 (non-refundable if the file has been processed and the uploaded documents have been verified).
- English / French language test fee = EUR 50.
- Place confirmation fee / option / degree programme = EUR 300, non-refundable.
- Tuition fee, studies / year of study / degree programme = EUR 8000 (deadline - November 29<sup>th</sup> 2023).
- Registration fee = RON 100, paid cash at the university cashier's office, on the final enrollment to studies.

### **IV.10.2. Details of the Beneficiary's Bank:**

Beneficiary: "Victor Babeș" University of Medicine and Pharmacy in Timișoara.

Beneficiary's address: Timișoara, Piața Eftimie Murgu Nr. 2, Cod 300041.

Beneficiary's Bank: BANCA TRANSILVANIA.

Beneficiary's bank address: Timișoara, Str. Palanca nr. 2, Piața Unirii, Timisoara, Romania.

IBAN: RO53BTRL03604202A6896600 (Account in Euro)

SWIFT: BTRLRO22

**IV.10.3.** The proof of payment must contain the candidate's full name (first and last name) and the type of payment made - file processing, place confirmation, tuition fee.

**IV.10.4.** If the fees are paid by other persons and not by the candidate, there is a possibility that the receiving bank may request additional information and personal data (via the university's Finance-Accounting Service, e.g. identity card/passport, etc.) of the persons who made the payment/transfer and their consent to process their personal data for verification by the bank (Annex 1 - agreement on processing of personal data, if applicable).

**IV.10.5.** It is the candidate's responsibility to ensure that his/her proof of payment contains all the required information so that it can be properly processed by the university's Financial Accounting Service.

**IV.10.6.** Tuition fee information can only be obtained from the university's Financial Accounting Service, [contab@umft.ro](mailto:contab@umft.ro)

**IV.10.7.** The tuition fee does not change during an academic year.

**IV.10.8.** The amount of the tuition fee does not change until the end of the university study programme if there are no situations that exceed the duration of tuition provided by law.

**IV.10.9.** Admitted candidates failing to pay the tuition fee within the deadline, are *ex officio* considered to have given up their seat, by no show.

**IV.10.10.** The tuition fee must be paid before enrolment.



#### IV.11. Enrollment procedure for candidates admitted to undergraduate degree studies

**IV.11.1.** Candidates who have been declared admitted after passing one of the competitive entrance exams organized by "Victor Babeș" University of Medicine and Pharmacy, Timișoara and who have obtained the Certificate of Equivalence issued by the CNRED (Ministry of Education), can enrol to undergraduate studies.

**IV.11.2.** The University manages the submission of files to the CNRED:

<https://www.cnred.edu.ro/en/preuniversity-studies> , <https://www.cnred.edu.ro/fr/etudes-preuniversitaires>).

**IV.11.3.** The document issued by the CNRED on the equivalence and recognition of academic documents is compulsory for the enrollment of the candidates declared admitted after passing the competitive entrance examinations.

**IV.11.4.** For the enrolment, successful candidates must submit the following documents arranged in a folder envelope, to the secretariat of the Vice-rectorate for Internationalisation by the deadline - **November 29<sup>th</sup> 2023**:

- (1). Declaration on the protection of personal data - Annex 1;
- (2). Baccalaureate diploma or equivalent - original and 2 certified and legalised copies in the official issuance language, plus 2 certified translations into Romanian;
- (3). The graduation certificate (official document valid, only for 2023 high school graduates, who have not received the final diploma) of the baccalaureate/equivalent exam containing and explicitly reflecting the passing of the baccalaureate/equivalent exam and the final results obtained by the candidate in this exam – original, certified/legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official issuance language and certified translation (if applicable) into Romanian, English or French;
- (4). Notarized statement - only for candidates who submit the document specified in subchapter IV.11.4 point (3) - by which he/she assumes submission to the university of the baccalaureate diploma in original, in 2 certified, legalized copies, in 2 authorized translations into Romanian upon issuance by the respective high school. The deadline is set according to the issuing country.
- (5). Transcript of records of the baccalaureate/equivalent - original and 2 certified and legalized copies into the issuance language, plus 2 certified copies in Romanian;
- (6). Transcript of grades obtained during high school - certified and legalized copy (of each sheet of transcript) in the official language of the country where the diploma was issued and certified translation (of each sheet of transcript) into Romanian/English/French;
- (7). Birth certificate - certified copy and certified translation into Romanian;
- (8). Identity card/passport – copy;
- (9). Marriage certificate (if applicable) - certified copy and certified translation into Romanian;
- (10). Medical certificate in English/French/Romanian, as per Annex 3;



- (11). 4 ID-type photographs;
- (12). Proof of payment of tuition fee 8000 Euro;
- (13). International Certificate of linguistic proficiency – copy;
- (14). Notarized declaration from Romanian nationals willing to enrol in a Romanian/English/French language study programme with payment of the fee in Euro, stating that they wish to study in a fee-based programme in Euro and acknowledging that their financial status remains unchanged for the entire duration of schooling; the respective financial status can only be changed after passing a new competitive entrance exam, taken under the conditions laid down for candidates taking the admission exam for the budgeted places or for places with a fee in RON, following which they will begin their studies in the first year and only in the Romanian language programmes;
- (15). Notarial declaration/official document certifying that all documents uploaded by the candidate match the very same person; in case of discrepancies, differences in documents related to the candidate's full name (only if applicable, i.e. if the full name is not the same throughout the submitted documents); to attend the degree programme as fee-based self-funding students;

**IV.11.5.** The documents submitted by candidates from the EU, EEA, CH, admitted to undergraduate degree programmes in Romanian / English / French will be analysed by the Vice-Rectorate for Internationalisation, which will draw up the Decision of acceptance to studies, duly approved and signed by the rector of the university;

**IV.11.6.** To enroll in the first year and sign the university study contract (in duplicate), the admitted RO/EU/EEA/CH citizens must present to the secretariats of the faculties a copy of the Decision of acceptance to studies, within the enrollment deadline and according to the organisational decisions of each secretariat - within each study programme -, during the public opening hours: Monday-Friday, between 12.00 p.m. – 3 p.m. The Decision of acceptance to studies copy must be accompanied by copies of the following documents:

- certificate of studies abroad - document issued by CNRED;
- certificate of language proficiency for English or French or Romanian;
- official supporting documents showing exemption from taking the language test, where applicable;
  
- copy of identity card/passport;
- proof of payment of the tuition fee;
- proof of payment of the registration fee.

**IV.11.7.** The decision of acceptance to studies is valid until the date of drawing up the enrollment decisions and the final enrollment of the students, after the transmission by the Vice-rectorate of Internationalisation of the complete files of the admitted RO/EU/EEA/CH citizens to the secretariats of the faculties.

**IV.11.8.** The admitted candidates failing to enroll in the first year within the set-up deadline (November 29<sup>th</sup> 2023) are considered, *ex officio*, to have given up studentship, by failure to appear.



## CHAPTER V. ADMISSION AND ENROLLMENT METHODOLOGY TO THE UNDERGRADUATE STUDIES FOR THE CANDIDATES FROM THE NON-EU/EEA/SWISS CONFEDERATION – CH WILLING TO ATTEND PROGRAMMES TAUGHT IN ROMANIAN/ENGLISH/FRENCH

### V. 1. General provisions

**V.1.1.** "Victor Babeș" University of Medicine and Pharmacy in Timisoara - according to the university autonomy and assuming public responsibility - organizes the admission competition for the candidates from the non-EU/EEA/Swiss confederation-CH willing to attend academic studies in Romanian/English/French, compliant with the Minister of Education Order no. 3.102 / 2022 regarding the general framework for organizing the admission exam for the undergraduate, masterate and doctoral studies. The provisions are stipulated below.

**V.1.2.** This methodology is aimed at foreign nationals, i.e. candidates from third countries (candidates who are not from the EU, the European Economic Area or the Swiss Confederation), willing to attend the degree programmes in Romanian / English / French, and who choose to pay the tuition fees in foreign currency.

**V.1.3.** This methodology is the only official document regulating the admission exam organized by "Victor Babeș" University of Medicine and Pharmacy of Timisoara for foreign candidates willing to attend the undergraduate study programmes and it is to be supplemented with further norms.

**V.1.4.** No other references issued elsewhere may replace the official information and consequently they will not engage the "Victor Babeș" University of Medicine and Pharmacy, Timișoara.

**V.1.5.** The Administration Board has the right to coordinate this methodology with the mandatory and statutory documents.

**V.1.6.** This methodology may be subject to further amendments depending on the pandemic evolution and of the regulations of the Ministry of Education, so candidates must keep themselves up to date with all changes and proceed accordingly.

**V.1.7.** All communication between the University and the applicants will be done via letters or electronically.

**V.1.8.** The candidates eligible to take part in the admission examination for the degree programmes taught in Romanian / English / French are:

**a.** Citizens of an EU-third state holding a valid passport for at least 6 (six) months from the start of the academic year.

**b.** Graduates holding a valid baccalaureate degree or equivalent, irrespective of their graduation year, according to the minimum requirements for access to higher education in Romania, i.e. the list of high school diplomas recognized by the Ministry of Education outlined in Annex no. 8. The graduates of the current academic year may submit official certificates replacing their baccalaureate diplomas that contain the final results to be recorded in their subsequent baccalaureate diplomas.

**V.1.9.** The candidates mentioned above may choose to attend the degree programmes taught in Romanian, English or French, depending on the number of places available.

**V.1.10.** The *numerus clausus*, respectively the number of places / faculties / degrees programmes will be determined by the university management, in accordance with the regulations of the Ministry of Education and it will be made public at a later date on the

MEDICAL EDUCATION ACADEMIC UNIT

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Tel: +40256220479; Fax: +40256490626  
Email: prorectoratdidactic@umft.ro

[www.umft.ro](http://www.umft.ro)



university website.

V.1.11. The degree programmes are detailed in the table below:

Item no.	FACULTY	STUDY PROGRAMME / MEDIUM OF INSTRUCTION	DURATION OF STUDIES	TUITION FEE PER ACADEMIC YEAR (EURO)
1.	MEDICINE	Medicine (Romanian)	6 years	8000
		Medicine (English)	6 years	8000
		Medicine (French)	6 years	8000
2.	DENTAL MEDICINE	Dental Medicine (Romanian)	6 years	8000
		Dental Medicine (English)	6 years	8000
3.	PHARMACY	Pharmacy (Romanian)	5 years	8000
		Pharmacy (French)	5 years	8000

## V. 2. Calendar of the admission exam

V.2.1. The admission examination session to undergraduate degree programmes for third-country nationals, taught in Romanian / English / French, will be organized in July 2023, according to the following calendar:

➤ **June 2<sup>nd</sup> - July 31<sup>st</sup>, 2023, 12:00 p.m. (Romanian time)** – registration of candidates for

MEDICAL EDUCATION ACADEMIC UNIT

P-ța Eftimie Murgu, nr. 2, cod 300041, Timișoara, România  
Tel: +40256220479; Fax: +40256490626  
Email: prorectoratdidactic@umft.ro

[www.umft.ro](http://www.umft.ro)



the admission exam by filling in the registration form and uploading the registration documents (application file) to the admission platform. Candidates are responsible for the authenticity and conformity between the originals and the digital/scanned documents.

- Subsequently, the university staff check the content of the files and validate the registration until **July 31<sup>st</sup> 2023** at the latest. The Admission Commission will only consider complete and validated applications.
- **August 1<sup>st</sup>, 2023** – the classification of candidates based on their choices as well as on the scores they obtained in the admission exam, i.e. the mark schemes decided by the university;
- **August 1<sup>st</sup>, 2023** – posting the interim admission exam results on the university website, once the ranking is completed; candidates listing will be made using the number received on their online registration form, which will anonymize the candidates ID (name and surname);
- **August 1<sup>st</sup>, 2023, 6 p.m. (Romanian time) – August 2<sup>nd</sup>, 2023, 12.00 p.m. (Romanian time)** – appeal requests against the admission exam results may be sent to the following e-mail address: [admission@umft.ro](mailto:admission@umft.ro), until 12:00 p.m. (Romanian time);
- **August 2<sup>nd</sup>, 2023, 14.00 hrs.** – issue of the appeal results and posting the listing on the university web page;
- **August 2<sup>nd</sup>** after 14.00 hrs. (Romanian time) – **August 3<sup>rd</sup>, 2023** – place confirmation;
- **August 4<sup>th</sup>, 2023** - posting the admission exam results after confirmations; candidates listing will be made using the number received on their online registration form, which will anonymize the candidates ID (name and surname);
- **December 15<sup>th</sup> 2023** – deadline of registration date for the third countries candidates admitted to year I of studies. The deadline may exceptionally be extended with the approval of the university management.

### V. 3. Application procedure for the admission exam

**V.3.1. June 2<sup>nd</sup> - July 31<sup>st</sup> 2023, 12:00 p.m. (Romanian time)** the candidates fill in the admission exam registration forms and upload the registration documents (application files) to the online admission platform of the university. Candidates are responsible for the authenticity and the conformity between the originals and the digital/scanned documents.

**V.3.2.** When registering for the admission exam, the candidates' options are limited to 2 (two) degree programmes, that must be specified in the order of preference (upon the case) from among the ones available according to this regulation. The candidates' choice (s) and their final score determine their ranking.

**V.3.3.** The candidate must clearly specify in the registration file the two chosen study programmes and the teaching languages.

**V.3.4.** The process of registration of the candidates who fill in the admission exam registration forms and upload the registration documents (application files) online closes on July 31<sup>st</sup> 2023 at 12.00 p.m. (Romanian time).

**V.3.5.** The staff of the Vice-rectorate for Internalisation check the content of the uploaded files and validate the registration until July 31<sup>st</sup> 2023 at the latest. Only validated files will be considered, any other status of files being disregarded for the admission exam.

**V.3.6.** Contact: Vice-Rectorate for Internationalisation, e-mail: [international@umft.ro](mailto:international@umft.ro)

**V.3.7.** After the registration deadline, the candidates' options, their sequence or any other pieces of information in the registration file cannot be altered.

**V.3.8.** After filling in the registration form, respectively after completing and validating the admission exam registration, candidates will receive a confirmation e-mail and details about further steps, according to this regulation.



**V.3.9.** The candidates who choose more study programmes at “Victor Babeș” University of Medicine and Pharmacy, Timișoara will upload the registration documents (file) once only. Consequently, the candidates holding dual citizenship (EU and non-EU) can apply with only one of their citizenships (i.e., they can’t apply both as EU and as non-EU citizens).

**V.3.10.** The University does not have any agreement of cooperation or representation with agencies that mediate the enrollment of candidates. The candidates who submit their files via recruitment agents do not benefit from any kind of advantage regarding admission, compared to candidates who apply on their own.

**V.3.11.** Candidates take full responsibility for the information accuracy provided and authenticity of the documents submitted, even if the documents were submitted via an agent / agency.

**V.3.12.** Candidates are responsible for the accuracy of their e-mail addresses provided to the university when they register on the online admission platform.

**V.3.13.** Candidates must make sure that their e-mail accounts abide by EU norms, so that the university does not encounter any problems in its communication with the candidates (e-mail addresses must be accepted internationally, e.g. *yahoo*, *gmail*, *hotmail*, etc.). The university does not take any responsibility for candidates not receiving their e-mails due to inadequate e-mail addresses.

**V.3.14.** Candidates who have graduated the preparatory year will abide by all provisions of the current regulation regarding deadlines, exam running, marking scheme, number of places available for each degree programme, fees, documents required for enrollment to the admission exam.

**V.3.15.** The enrollment application files for the admission exam, submitted to the university via other means or in other ways than those stipulated in this regulation and according to the established calendar, will be disregarded.

#### **V. 4. Documents required to apply for the admission exam**

**V.4.1.** The candidates will upload the application file to the online admission platform, assuming their responsibility for the authenticity and correspondence between the digital / scanned documents and the original ones. The file will contain the following scanned documents, on both sides (*recto/verso*), as the case may be:

- a. General Data Protection Regulation (GDPR) declaration – Annex 1;
- b. Online registration form - filled in. The candidate must accurately specify the two degree programmes and the medium of instruction chosen;
- c. Application for issuance of the Letter of Acceptance to Studies - Annex 4;
- d. Baccalaureate diploma / equivalent diploma - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official / original issue language plus its certified translation (if applicable) into Romanian / English / French;
- e. Baccalaureate/equivalent transcripts - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official / original issue language plus its certified translation (if applicable) into Romanian / English / French;
- f. Graduation certificate (only for 2023 high school graduates, who are not in possession of their baccalaureate diploma yet), explicitly testifying that the candidate has passed the baccalaureate/equivalent exam and containing candidate’s final results - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official/original issue language plus its certified translation (if applicable) into Romanian/English/French;
- g. Highschool transcripts of records - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official/original issue language plus its certified

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translation (if applicable) into Romanian/English/French;

**h.** Birth certificate or equivalent - certified copy in the official/original issue language plus its certified translation (if applicable) into Romanian/English/French;

**i.** Marriage certificate (if applicable)-certified copy in the official/original issue language plus its certified translation (if the case) into Romanian/English/French;

**j.** Passport (valid for at least 6 months after the start of the academic year) - copy;

**k.** Identity card / document attesting the permanent residence abroad - certified copy and certified translation into Romanian/English/French if the documents are issued in a different language than specified above;

**l.** Medical certificate according to the standard form approved by the university – Annex 3, in Romanian, English or French;

**m.** Notarial declaration/official document certifying that all documents uploaded by the candidate match the very same person; in case of discrepancies, differences in documents related to the candidate's full name (only if applicable, i.e. if the full name is not the same throughout the submitted documents);

**n.** Notarial declaration from Romanian citizens, residing in third countries, willing to enroll in a fee-based degree programme, stating that they wish to attend a tuition fee degree programme as self-funded students;

**o.** Proof of payment of the file processing fee for 200 Euros (non-refundable if the file has been processed and the uploaded documents verified).

**V.4.2.** For more information concerning the necessity of the Hague Apostille, candidates should contact the Ministry of Foreign Affairs, respectively, the Romanian Ministry of Education (National Centre for Recognition and Equivalence of Diplomas – CNRED) or access the respective links of the two institutions: <https://www.mae.ro/en>, <https://www.cnred.edu.ro/en/preuniversity-studies>.

**V.4.3.** In case of ambiguity concerning the study documents submitted by the candidates, the university will request the official point of view of the Ministry of Education-DGRIAE. Consequently, the Ministry of Education may solicit additional documents besides the above mentioned.

**V.4.4.** If the study documents have been issued by educational institutions operating under the British system, predictive results are not accepted. The university accepts only the study documents containing the final grades obtained at the baccalaureate/equivalent exam. The GCE (General Certificate of Education) diploma is compulsory;

**V.4.5.** If the study documents have been issued in Iran, the Pre-University diploma is mandatory for the graduates prior to 2019;

**V.4.6.** If the study documents have been issued in Israel, the graduation certificate is not accepted; the final baccalaureate diploma or its equivalent – *Bagrut* – is mandatory;

**V.4.7.** The candidates whose transcripts of records contain subjects bearing different names other than Biology/Chemistry but whose contents correspond to Biology/Chemistry, must submit a certificate issued by their high schools certifying the fact that the respective subject/s are the equivalent of Biology/Chemistry.

**V.4.8.** According to the current provisions of the Ministry of Education and of the Romanian Government, original documents issued by the Romanian authorities in Romanian, may be transmitted in plain copies. This provision does not apply to translations into Romanian from another language.

## V. 5. Running the admission exam

**V.5.1.** For admission, candidates from third countries (non-EU/EEA/CH countries) applying



to undergraduate degree programmes will be assessed according to their academic performances.

**V.5.2.** The admission exam will consist in the candidates ranking according to the order of the options they made, and the score(s) obtained by applying the calculation formula below:

$$\text{Baccalaureate} \times 0.2 + \left( \frac{\sum \text{Biology}}{\text{number of years this subject was studied}} \right) \times 0.6 \\ + \left( \frac{\sum \text{Chemistry}}{\text{number of years this subject was studied}} \right) \times 0.2$$

Baccalaureate = the average obtained in the baccalaureate/equivalent exam, or the arithmetic mean of the years of study for the countries where there is no baccalaureate/equivalent, multiplied by 0.2.

$\sum$ Biology = Arithmetic average of all grades obtained in Biology/equivalent during high school, divided by the number of years of the subject studies, multiplied by 0.6.

$\sum$ Chemistry = Arithmetic average of all grades obtained in Chemistry/equivalent during high school, divided by the number of years of the subject studies, multiplied by 0.2.

Where: 0.2 = weight of the baccalaureate/equivalent, or average of the years of study for the countries where there is no baccalaureate/equivalent, in the final score calculation formula, respectively, the weight of Chemistry in the candidate's final score calculation formula;

0.6 = weight of Biology in the final score calculation formula.

Example:

Average of the baccalaureate /equivalent = 80%

Biology/ equivalent = Year 1 = 90%, Year 2 = 100%, Year 3= 95%, Year 4= 80%

Chemistry/equivalent = Year 1 = 80%, Year 2= 90%, Year 3= 75%, Year 4= 80%

Final result:

Average obtained at the baccalaureate/equivalent = 80% x 0.2= 16%

$\sum$ Biology = (90%+100%+95%+80%): 4 (number of years of study) = 91.25% x 0.6=54.75%

$\sum$ Chemistry = (80%+90%=75%=80%): 4 (number of years of study) = 81.25% x 0.2 = 16.25%

Candidate's final average = 16% + 54.75% + 16.25 % = 87%

➤ The arithmetic mean of the high school years will replace the baccalaureate average for the candidates with study certificates issued in countries where no average is awarded for the baccalaureate exam/equivalent!

➤ If the baccalaureate diplomas are issued in Morocco, the average and the grades obtained



in the national exam are considered.

## V.6. Release of the admission exam results and classification of candidates

**V.6.1.** The Admission Commission will apply the calculation formula set forth in this regulation and will validate the results thus obtained by each candidate.

**V.6.2. August 1<sup>st</sup>, 2023**, the results of the admission exam will be posted on the university website, section Admission/Admission 2023, once the classification of the candidates is completed. The listing will record the candidate's number received on their online registration form, which anonymizes their ID details (name and surname);

**V.6.3.** The lists will be posted on the university's website according to the following criteria:  
**a)** the order of the options stated in the candidate's online registration form, in compliance with: “*the option prevails over the score*”;

**b)** the descending order of the candidates final scores, in conformity with the university regulations: applying the established formula and the differentiation criteria if there are candidates with equal final scores, and subsequent appeals and validations.

**V.6.4.** The admission average will consist in the final score obtained by the candidates, following the calculation formula established by the university in this regulation.

**V.6.5.** The final admission mark is minimum 5.00 (five).

**V.6.6.** A candidate may be admitted to only one undergraduate degree programme.

**V.6.7.** The classification of candidates will be made according to the order of the options indicated in the online registration form, based on the general principle “*the option prevails over the score*” and in the descending order of the final scores, within the available places approved for each degree programme.

For example:

- A candidate chooses Medicine (in French) firstly, and Pharmacy (in French) secondly, and his/her score is 10. He/she is assigned first choice.
- B candidate chooses Pharmacy (in French) firstly, and Medicine (in French) secondly, and his/her score is 9. 14 positions were filled in by 14 candidates with admission scores higher than his/hers. Therefore, he/she will rank 15th candidate assigned to his/her first choice, meaning that ranking for Pharmacy (in French) choice will prioritize B over A, who has scored more than B.
- C candidate chooses Pharmacy (in French) firstly, and Medicine (in French) secondly, and his/her score is 8. If all positions of his/her first choice were filled in by candidates with higher scores than theirs, they will be assigned according to their second choice, provided there are still vacant places.

**V.6.8.** If, after candidates ranking, there are several candidates with equal scores on the last place, their classification will be made as follows:

- a. The arithmetic average of the grades obtained in Biology during the high school years;
- b. The arithmetic average of the grades obtained in Chemistry during the high school years;
- c. The arithmetic average of the averages of the high school years.

**V.6.9.** The results will be as follows, depending on the admission exam stage:

- Provisional results, issued on the competition day;



- Results after mitigating possible appeals, for the programmes where ranking was changed,
- Results after confirmations,
- Results after enrollment closure deadline established and approved by the University management;

**V.6.10.** The *numerus clausus* assigned per degree programme, approved by the University Senate and legislation, cannot be exceeded.

## **V.7. Appeal against examination results and settlement procedures**

**V.7.1.** Possible appeals will be sent via e-mail at [admission@umft.ro](mailto:admission@umft.ro), between **August 1<sup>st</sup> 2023, 6 p. m. (Romanian time) and August 2<sup>nd</sup> 2023, 12 p.m. (Romanian time)**.

**V.7.2.** Appeals must be made exclusively against candidate's own score.

**V.7.3.** The Central Admission Board in charge of mitigating appeals will competently analyse and provide answers on **August 2<sup>nd</sup> 2023, 14 hrs (Romanian time)**. The Commission decision is final, and it will be posted on the university site on **August 2<sup>nd</sup> 2023**.

**V.7.4.** If there are differences in grading, the candidate will get the average score recalculated according to the calculation formula stipulated in this regulation.

**V.7.5.** Appeals due to ignorance of the Admission Regulations are not accepted.

**V.7.6.** The lists of selected and rejected candidates per degree programs with ranking changes will be drawn up and displayed, upon settlement of possible appeals; the lists contain the final and indisputable results.

**V.7.7.** Past the due date for mitigating the appeals (by posting conclusions), the result of the admission examination is final and can no longer be modified.

## **V.8. Confirmation of place**

**V.8.1.** The candidates admitted to undergraduate studies at “Victor Babeș” University of Medicine and Pharmacy in Timișoara in July 2023 must confirm their place by paying the non-refundable confirmation fee of EUR 300 per option, and uploading the proof of payment to the admission platform between **August 2<sup>nd</sup> 2023, 2 p. m. (Romanian time) and August 3<sup>rd</sup> 2023**. Failure to do so will lead to the candidate's removal from the list of admitted candidates.

**V.8.2.** The rejected candidates who were registered and **validated** in the July 2023 session of exams by “Victor Babeș” University of Medicine and Pharmacy in Timișoara and obtained a passing score over 5.00, may confirm their place by paying a fee of EUR 300 per option (600 Euro per two confirmed options) and uploading the proof of payment to the admission platform between **August 2<sup>nd</sup> 2023, 2 p.m. (Romanian time) and August 3<sup>rd</sup> 2023**, in the event a place vacates.

**V.8.3.** The fee is non-refundable even if no place is vacated.

**V.8.4.** Rejected candidates will be allotted a place after analysing the chronological fee payment, their programme choices and final admission scores.

**V.8.5.** Candidates can confirm for a maximum of two study programmes, namely the very ones they opted for in the online registration form.

**V.8.6.** The payment proof of the confirmation fee that is not uploaded to the admission



platform does not stand for place confirmation.

**V.8.7.** Payment proof of the confirmation fee does not guarantee admission, as the admission depends on the available places approved by the university/study programmes and on the places management, compliant to the university decisions.

**V.8.8.** Vacant places will be redistributed to the next candidates who paid the confirmation fee, in the order of their stipulated choices and admission scores, and these candidates will be notified via their e-mails.

## V.9. Linguistic proficiency – language proficiency test

**V.9.1.** The proven linguistic proficiency is mandatory for the successful candidates in order to enroll.

**V.9.2.** Candidates who do not have to take the language test (provided they are in possession of official proof):

- candidates whose countries of origin have the official language identical with the instruction language of the degree programme they choose (English or French) and who can prove, based on academic papers (secondary education/high school/college/undergraduate programmes), that they attended courses in that language;
- candidates who studied and graduated a high school with the same language of instruction as the instruction language of the degree program they choose, regardless of candidate's citizenship or country of origin and who can prove, based on academic records, that they studied in that particular language;
- candidates holding an International Baccalaureate (IBDP / International Baccalaureate Diploma Programme, EB / European Baccalaureate Diploma, IGCE - International General Certificate of Education, GCE / General Certificate of Education - Advanced Level) in the language of the study program they opted for;
- candidates holding an International Certificate of Linguistic Competence, minimum B2 level, according to the table below:

Medium of instruction	Accepted certificates of language proficiency (minimum B2 level)
English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: - ECCE / Examination for the Certificate of Proficiency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate: - minimum 6 / „competent user” - Pearson LCCI Certificate in ESOL International TOEFL Certificate: - TOEFL iBT - TOEIC Trinity College of London certificates: - ISE II - minimum pass in all skills
French	DELF DALF TCF



<b>Romanian</b>	Certificate of linguistic proficiency for Romanian language, minimum B2 level, issued by Romanian Education Ministry competent bodies/ Graduation certificate for the Romanian language preparatory year/study documents issued by Romanian educational institutions or from abroad, attesting at least 4 consecutive years of studies in Romanian.
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**V.9.3.** Only international certificates of language proficiency, according to the table above, belonging to the candidates who applied for a degree programme in the language for which the certificate was issued will be considered.

**V.9.4.** Admitted candidates who do not fall under any of the provisions of sub-chapter V.9.2. of this regulation must take the language test before the final registration. The language test will be organized by the Department of Modern Languages within “Victor Babeș” University of Medicine and Pharmacy in Timișoara, during the enrollment period, and it will be graded with "pass" or "fail".

**V.9.5.** Candidates enrolled in the admission exam to the undergraduate degree programmes taught in Romanian must submit a certificate of language proficiency for the Romanian language or a certificate proving completion of the preparatory year, issued by institutions authorized by the Ministry of Education.

**V.9.6.** The following candidates are exempted from presenting the certificate of preparatory year graduation / of Romanian language proficiency, when enrolling to the undergraduate degree programmes in Romanian:

a) candidates submitting Romanian study documents (diplomas and certificates) / transcript of records attesting at least 4 consecutive years of studies, taught in Romanian, in an accredited school unit;

b) candidates submitting certificates of linguistic proficiency, minimum B2 level, according to the common European frame of reference for foreign languages, issued by accredited higher education institutions in Romania, organizing the Romanian language preparatory year for foreign citizens, by Departments of Romanian literature, culture and civilization in universities abroad / by the Romanian Language Institute or the Romanian Cultural Institute.

**V.9.7.** “Victor Babeș” University of Medicine and Pharmacy, Timișoara does not organise language tests for the Romanian language.

## **V.10. Provisions regarding admission, confirmation, enrollment and tuition fees**

### **V.10.1. Fees:**

- File processing fee / admission session = 200 EUR (non-refundable in case of file processing/validation);
- English / French language test fee = 50 EUR;
- Place confirmation / option / degree programme fee = 300 EUR, non-refundable;
- Tuition fee (studies) per study year / degree programme = 8000 EUR;
- Registration fee = 100 RON can be paid cash at the university cashier's office.

### **V.10.2. Beneficiary Bank Information:**

Beneficiary: “Victor Babeș” University of Medicine and Pharmacy in Timișoara

Beneficiary’s address: Timișoara, Piața Eftimie Murgu Nr. 2, Cod 300041

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Email: prorectoratdidactic@umft.ro

[www.umft.ro](http://www.umft.ro)



Beneficiary's Bank: BANCA TRANSILVANIA

Beneficiary's bank address: Timișoara, Str. Palanca nr. 2, Piața Unirii, Timisoara,  
Romania

IBAN: RO53BTRL03604202A6896600 (Account in Euro)

SWIFT: BTRLRO22

**V.10.3.** The payment proof must include the candidate's full name (surname and name) and the purpose of the payment – file validation, place confirmation, tuition fee.

**V.10.4.** If the fees are paid by a person other than the candidate, the recipient bank may need further information and personal data (via the University's Financial - Accounting Department) e.g. ID card / passport, etc. of the person who made the payment / transfer and their agreement to process their personal data for verification purposes by the bank (Annex 1 - GDPR, if the case).

**V.10.5.** It is the candidate's responsibility to ensure that their proof of payment contains all the required information so that it can be properly processed by the Financial - Accounting Department of the university.

**V.10.6.** Further information regarding the tuition fee may be obtained exclusively from the university Financial - Accounting Department, [contab@umft.ro](mailto:contab@umft.ro).

**V.10.7.** The tuition fee does not change during the ongoing academic year.

**V.10.8.** The tuition fee does not change before the end of the university degree programme unless legal circumstances impose exceeding the term of studies.

**V.10.9.** The tuition fee must be paid before enrollment.

**V.10.10.** Admitted candidates failing to pay the tuition fee within the deadline, are *ex officio* considered to have given up their place, by no show.

**V.10.11.** The tuition fee proof of payment (copy of receipt/payment order) will be sent to the Vice-Rectorate for Internationalisation secretariat via e-mail at: [admission@umft.ro](mailto:admission@umft.ro).

## **V.11. Enrollment procedure for candidates admitted to undergraduate degree studies**

**V.11.1.** Enrollment as fee-based self-funding students to the undergraduate degree programmes in Romanian, English or French, of admitted third-country nationals will be done compliant to all provisions below:

- a. obtaining the Letter of Acceptance to Studies issued by the Ministry of Education;
- b. fulfillment of the language proficiency requirements;
- c. confirmation of place within the terms and conditions specified hereby;
- d. full payment of all fees provided for in this methodology;
- e. obtaining a study visa (D-SD) from the Romanian Embassy / Consulate in the country of origin - where applicable;
- f. submission of the enrollment application file containing the original study documents and Annex forms, as well as documents certified copies in original, that had been previously attached to the application file uploaded to the online platform. The certified translations into Romanian are mandatory for the baccalaureate diploma/equivalent, baccalaureate degree transcript/equivalent and birth certificate;

**V.11.2.** The university oversees sending the files to the Ministry of Education–DGRIAE for the issuance of the Letter of Acceptance to Studies.

**V.11.3.** In case a candidate submits his/her file to several universities in Romania, this may



lead to the late issuance of the Letter of Acceptance to Studies, hence the risk that the candidate cannot obtain the study visa in due course, compliant with the legal enrollment deadlines within our university!

**V.11.4.** The Letter of Acceptance to Studies is mandatory for the admitted candidates enrollment.

**V.11.5.** The documents submitted by candidates from third countries (countries outside the EU, EEA, CH) admitted to undergraduate degree programmes in Romanian / English / French will be analysed by the Vice-Rectorate for Internationalisation, which will draw up the Decision of acceptance to studies, duly approved and signed by the rector of the university;

**V.11.6.** To enrol in the first year of studies and sign the study contract, the admitted foreign nationals will present to the faculty secretariats a copy of the admission decision, along with copies of the following documents:

- Letter of Acceptance to Studies issued by the Ministry of Education;
- Proof of/Certificate of Linguistic Competence for Romanian/English/French, upon the case;
- Official documents to prove exemption from language test, where applicable;
- Passport
- Proof of integral fee payment;
- Proof of enrollment fee payment.

**V.11.7.** The decision of acceptance to studies is valid until the admitted foreign nationals' final enrollment, i.e. until the admitted candidates have submitted their complete documents; the complete files will be transmitted by the Vice-Rectorate for Internationalisation to each faculty secretariats.

**V.11.8.** The admitted candidates must submit the original study documents upon enrollment. The original study documents are kept by the faculty throughout for the entire study period (conformant to the Romanian law).

**V.11.9.** Admitted high school graduates who have not obtained a baccalaureate degree / equivalent diploma by the date of enrollment have to submit a notarized statement by which they undertake to submit the original study documents (plus certified copies and legalized translations) to the university secretariat, within due course. The date is set depending on the issuing country.

**V.11.10.** The admitted foreign nationals failing to enroll in the first year within the deadline are considered, *ex officio*, to have given up studentship, by failure to appear.

## CHAPTER VI. ADMISSION AND ENROLLMENT METHODOLOGY FOR THE "ROMANIANS FROM EVERYWHERE" CANDIDATES WITH TUITION IN ROMANIAN

### VI.1. General provisions

**VI.1.1.** The university Senate approves the current Regulation on planning and organising the admission exam for the undergraduate degree studies for the Romanians from everywhere, according to the provisions of the National Education Law No. 1/2011, as subsequently amended and completed, and to the common Order of MEN (nr. 3900/16.05.2017) – MAE (A10/2046/26.05.2017) – MRP (nr. C/129/07.06.2017), endorsing the Methodology of Romanians from everywhere tuition in Romanian public higher education system, on tax exempt seats with scholarship, respectively tax-exempt seats without scholarship, starting the academic year 2017-2018.



**VI.1.2.** In the public higher education system from Romania - comprising both accredited and provisory authorised study programmes, taught exclusively in Romanian - Romanians from everywhere can benefit from:

- a. tax exempt seats with scholarship, according to public academic availability, prioritizing quality and tuition capacity, in conformity with Law 299/2007, ruling the Romanians from everywhere domain, and with the Government Ordinance no. 16/12.01.2017 regarding Romania's foreign policy;
- b. tax exempt seats without scholarship, according to public academic availability, prioritizing quality and tuition capacity, in conformity with Law 299/2007, ruling the Romanians from everywhere domain, and with the Government Ordinance no. 16/12.01.2017 regarding Romania's foreign policy;

**VI.1.3.** Tax exempt seats with / without scholarship available for each faculty/study programme, allotted by the Ministry of Education, will be awarded as follows:

- a. candidate's option ("the option prevails over the score" principle);
- b. decreasing ranking of the candidates results after the admission exam;
- c. chronological order of candidate's seat confirmation.

**VI.1.4.** According to Law no. 299/2007 on supporting the Romanians from everywhere, republished and subsequently amended and completed, Romanians from everywhere comprise:

a. People who freely assume Romanian cultural identity, people of Romanian origin and the ones belonging to the Romanian linguistic and cultural trace / vein, living abroad, irrespective of the used ethnonym (*armâni, armânji, aromâni, basarabeni, bucovineni, cuțovlahi, daco-români, fărșeroți, herțeni, istro-români, latini dunăreni, macedoromâni, macedo-români, maramureșeni, megleniți, megleno-români, moldoveni, moldovlahi, rrâmâni, rumâni, valahi, vlahi, vlasi, volohi, macedo-armânji* / Aromanians, Basarabians, Bukovinians, Daco-Romanians, Istro-Romanians, Danubian Latins, Macedoromanians, Maramuresians, Meglenians, Megleno-Romanians, Moldovans, Moldovlachs, Wallachians, Vlachs, Volochs etc), as well as all the other lexical forms semantically related to the ones above;

b. Emigrated Romanians, whether they kept Romanian citizenship or not, their descendants, as well as Romanian citizens settled or residing abroad.

## **VI.2. Admission exam calendar**

**VI.2.1.** The admission examination to undergraduate degree programmes for Romanians from everywhere will be organized in **JULY 2023**, according to the following calendar:

➤ **June 2<sup>nd</sup> - July 14<sup>th</sup>, 2023** – candidates registration closes on July 14<sup>th</sup> at **14:00 hrs. (Romanian local time)**;

- filling in the registration form and uploading the registration documents (application file) to the admission platform. Candidates are responsible for the authenticity and conformity between the originals and the digital/scanned documents.
- the university staff check the content of the files and validate the registration,

➤ **July 19<sup>th</sup>, 2023** – the classification of candidates based on the admission exam scores obtained, pursuant the mark schemes approved by the university;



- **July 19<sup>th</sup>, 2023** – posting the interim admission exam results on the university website, [www.umft.ro](http://www.umft.ro), International, International Admission 2023 section, once the ranking is completed and uploaded online; candidates listing will be made using the number received on their online registration form, which will anonymize the candidates ID (name and surname);
- **July 20<sup>th</sup>, 2023, before 12:00 p.m. (Romanian local time)** – appeal requests against the admission exam results to the following e-mail address: [relint@umft.ro](mailto:relint@umft.ro);
- **July 20<sup>th</sup>, 2023** – appeal results assessment by the Central Admission Board and posting the listing on the university web page; [www.umft.ro](http://www.umft.ro), International, International Admission 2023 section;
- **July 21<sup>st</sup> – July 23<sup>rd</sup>, 2023** – place confirmation, by sending Annex 7 to the e-mail [admission@umft.ro](mailto:admission@umft.ro), by the admitted and rejected candidates; final admission score is minimum 5 (five).
- **July 24<sup>th</sup>, 2023** – posting the admission exam results, after validation; the list will contain only the number received on the online registration form, to anonymize the candidates ID (name and surname);
- The registration deadline for the admitted candidates is **November 3<sup>rd</sup>, 2023**.

### VI.3. Candidates enrollment procedure

**VI.3.1.** Candidates will fill in the admission exam registration form online and upload the registration documents (application files) to the online admission platform of the university web site [www.umft.ro](http://www.umft.ro) within the timeframe stated in the admission calendar. Candidates are responsible for the authenticity of and the conformity between the originals and the digital/scanned documents, according to the admission Calendar. By filling in the online registration form, candidates consent to the General Data Protection Regulation.

**VI.3.2.** Candidates enrollment for the admission exam - filling in the admission exam registration form and uploading the registration documents (application files) to the online platform, subsequent file checking and registration validation by the university staff - will be done between **June 2<sup>nd</sup>** and **July 14<sup>th</sup> 2023**.

Contact data: International Relations Prorectorate, e-mail: [international@umft.ro](mailto:international@umft.ro).

**VI.3.3.** After filling in the registration form, respectively after completing and validating the admission exam registration, candidates will receive a confirmation e-mail and details about further steps, according to this regulation.

**VI.3.4.** Candidates must make sure that their e-mail accounts abide by EU norms, so that the university does not have to confront with confusions/errors within the electronic communication (e-mail addresses must be accepted internationally, e.g. *yahoo*, *gmail*, *hotmail*, etc.). The university does not assume responsibility for not receiving the electronic messages.

**VI.3.5.** The candidates who opt for more study programmes at “Victor Babeș” University of Medicine and Pharmacy, Timișoara will upload the registration documents (file) once only.

**VI.3.6.** Upon registering, the candidates may choose a maximum of 2 (two) degree programmes, that must be specified in the order of preference (upon the case). Both candidates' option(s) and their final score determine their ranking.

**VI.3.7.** In case a candidate submits his/her file to several universities in Romania, this may lead to the belated approval of the study admission acceptance, hence a potential risk that the candidate cannot fit into the enrollment legal timeframe within our university.



**VI.3.8.** The University does not have any agreement of cooperation or representation with agencies that mediate the enrollment of candidates and thus candidates do not benefit from any kind of advantage, compared to candidates who apply on their own.

#### **VI.4. The documents required to apply for the admission exam**

**VI.4.1.** The application file - uploaded to the online admission platform by the candidates, assuming their responsibility for the authenticity and correspondence between the digital/scanned documents and the original ones - must contain the following scanned documents, on both sides (recto/verso), upon the case:

- a. General Data Protection Regulation (GDPR) declaration – Annex 1;
- b. Application for the examination admission acceptance - Annex 5;
- c. Baccalaureate diploma or equivalent - certified / legalized copy (depending on the issuing country) in the official country issue language, plus its certified translation into Romanian;
- d. Degree transcript certificate, certified/legalized copy (depending on the issuing country) in the country's official issue language, plus its certified translation into Romanian;
- e. Highschool degree transcript certificates – certified/legalized copy (depending on the issuing country) in the official issue language, plus its certified translation into Romanian;
- f. The certificate issued by the educational institution, in place of the baccalaureate diploma, if it has not been issued, in the case of candidates who passed the baccalaureate examination in the session corresponding to the year 2023 - legalized/super-legalized copy (depending on the issuing country) in the official language of the country where the diploma was issued and certified translation into Romanian;
- g. Passport, valid for at least 6 months from the start of the academic year - certified copy;
- h. Permanent residence document/Identity card - certified copy and certified translation into Romanian;
- i. Birth certificate - certified copy and certified translation into Romanian;
- j. Marriage certificate, if applicable – certified copy and certified translation into Romanian;
- k. Affidavit that he/she did not benefit from studies budgeted by the Romanian state (scholarship or school tax exemption) for the solicited study level;
- l. Notarial declaration stating that the candidate does not have the permanent residency/domicile on the Romanian territory;
- m. Affidavit - based on freely expressed will - of assuming Romanian cultural identity, according to the law, as stated in Annex 6 (except for the candidates from the Republic of Moldavia and for the ones holding Romanian citizenship but residing abroad);
- n. Certificate of linguistic proficiency for Romanian language, minimum B1 level, issued by Romanian Education Ministry competent bodies / Graduation certificate for the Romanian language preparatory year / study documents issued by Romanian educational institutions or from abroad, attesting at least 4 consecutive years of studies in Romanian.
- o. Medical certificate, sample in Annex 3.

**VI.4.2.** The original documents issued in Romanian, by Romanian authorities, can be sent in copies, as stated in current provisions of the Education Ministry and of the Romanian Government. This provision does not apply to translations into Romanian from another language.

**VI.4.3.** The candidates whose degree transcript certificates contain subjects mentioned under names other than Biology/Chemistry but correspond to Biology/Chemistry, must transmit a certificate issued by their high schools certifying that the respective subject/s are equivalent to Biology/Chemistry.

**VI.4.4.** Candidates must make sure that there are no discrepancies in the spelling of their names in the documents submitted. Otherwise, it is mandatory to submit a notarial declaration of



conformity of the existing name in the documents sent.

**VI.4.5.** Romanians from everywhere, graduates of preparatory year are subject to all provisions in this methodology.

## **VI.5. Running of the admission exam**

**VI.5.1.** Candidates' admission examination to all undergraduate studies for the Romanians from everywhere is based on the general rule: "the option prevails over the score";

**VI.5.2.** Romanians from everywhere must sit an admission examination. The score obtained is based on the calculation formula below:

$$\text{Baccalaureate} \times 0.2 + \left( \frac{\sum \text{Biology}}{\text{number of years this subject was studied}} \right) \times 0.6 \\ + \left( \frac{\sum \text{Chemistry}}{\text{number of years this subject was studied}} \right) \times 0.2$$

Baccalaureate = the average obtained in the baccalaureate/equivalent exam, or the arithmetic mean of the years of study for the countries where there is no baccalaureate/equivalent, multiplied by 0.2.

$\sum$ Biology = Arithmetic average of all grades obtained in Biology/equivalent during high school, divided by the number of years of the subject studies, multiplied by 0.6.

$\sum$ Chemistry = Arithmetic average of all grades obtained in Chemistry/equivalent during high school, divided by the number of years of the subject studies, multiplied by 0.2.

Where: 0.2 = weight of the baccalaureate/equivalent, or average of the years of study for the countries where there is no baccalaureate/equivalent, in the final score calculation formula, respectively, the weight of Chemistry in the candidate's final score calculation formula;

0.6 = weight of Biology in the final score calculation formula.

Final admission score is minimum 5.00 (five).

## **VI.6. Release of the admission exam results and classification of candidates**

**VI.6.1.** The classification of candidates will be made according to the order of options indicated in the registration form, in the descending order of the final scores, within the available places approved for each degree programme. A candidate can be admitted to a single study programme.

For example:

Candidate A chooses Medicine firstly, and Pharmacy secondly, and his/her score is 10. He/she is assigned first choice.

Candidate B chooses Pharmacy firstly, and Medicine secondly, and his/her score is 9. 14



positions were filled in by 14 candidates with admission scores higher than his/hers. Therefore, he/she will rank 15th candidate assigned to his/her first choice, meaning that ranking for Pharmacy choice will prioritize B over A, who has scored more than B.

Candidate C chooses Pharmacy firstly, and Medicine secondly, and his/her score is 8. If all positions of his/her first choice were filled in by candidates with higher scores than theirs, they will be assigned according to their second choice, provided there are still vacant seats.

**VI.6.2.** If, after candidates ranking, there are several candidates with equal scores on the last place, their classification will be made as follows:

- a. The Bacalaureate mark in Biology;
- b. The Bacalaureate mark in Chemistry;
- c. The arithmetic average of the Romanian language averages during high school / preparatory year graduation exam.

**VI.6.3.** The admission exam provisional results will be posted online on the university website [www.umft.ro](http://www.umft.ro), [International section](#), on July 19<sup>th</sup> 2023, once the ranking is completed and uploaded; candidates listing will be made using the number received on their online registration form, to anonymize the candidates ID (name and surname);

**VI.6.4.** The listing contains the following:

- Admitted candidates within the limit of allotted seats, if the case, and stating the option and the admission score;
- Rejected candidates in descending order of their score.

**VI.6.5.** Candidates will be informed about the admission exam results via online posting on the university website [www.umft.ro](http://www.umft.ro); The results will be signed by the university Rector/President of the Central Coordination Unit, president of the Central Admission Board and by the president of the Admission Commission.

**VI.6.6.** The results will be as follows, depending on the admission exam stage:

- Provisional results, issued on the competition day;
- Results after possible appeals settlement, for the programmes where ranking was changed,
- Results after validation stage,
- Results after enrollment closure deadline, that is 30 days from the beginning of academic year;

**VI.6.7.** The number of student places assigned per degree programme, approved by the University Senate and legislation, cannot be exceeded.

**VI.6.8.** The candidates admission depends on:

- a. the descending order of the candidates final scores after the admission exam, according to the options stated in their registration form;
- b. obtaining the approval to study, issued by the General Directorate for International Relations and European Affairs of the Ministry of Education, in accordance with the legal regulations in force;
- c. presenting the proof of completion of the Romanian language preparatory year / the certificate attesting the Romanian language knowledge / the certificate that they have



- studied at least 4 years in Romanian;  
d. obtaining a study visa/presenting a residence permit - where applicable.

### **VI.7. Appeal against examination results and settlement procedures**

**VI.7.1.** Any appeals against the results of the admission competition must be submitted on July 20<sup>th</sup> by 12:00 p.m. (Romanian local time) via e-mail to: [relint@umft.ro](mailto:relint@umft.ro). Only appeals concerning the candidate's own average will be accepted.

**VI.7.2.** The resolution of appeals is exclusively the responsibility of the Central Admission Board, which will examine and resolve appeals on July 20<sup>th</sup> 2023. The commission's decision is final and will be posted on the website.

**VI.7.3.** If differences in marks are found, the candidate will be given the average resulting from the re-evaluation of the file.

**VI.7.4.** No appeals based on ignorance of the admission methodology will be accepted.

**VI.7.5.** Once any appeals have been resolved, lists of admitted and rejected candidates will be drawn up and posted for the study programmes where changes in classification have taken place, containing the final and indisputable results.

**VI.7.6.** Past the due date for mitigating the appeals (by posting conclusions), the result of the admission examination is final and can no longer be modified.

### **VI.8. Confirmation of place**

**VI.8.1.** Between July 21<sup>st</sup> and July 23<sup>rd</sup> 2023, successful candidates must confirm their place by sending a scanned copy of the place confirmation form (Annex 7) to [admission@umft.ro](mailto:admission@umft.ro), under penalty of losing their place obtained in the competition if they fail to do so.

**VI.8.2.** From July 21<sup>st</sup> to July 23<sup>rd</sup> 2023, unsuccessful candidates who have registered for the admission competition and obtained an average of at least 5.00 will have the opportunity to confirm their place by sending Annex 7 in the event of a vacancy. Unsuccessful candidates who do so within the confirmation period will be given priority in filling the vacancies in the order of their choices and in the order of their final admission average scores.

**VI.8.3.** Candidates who failed to submit Annex 7 within the period set out in the timetable will be able to confirm a vacancy (if applicable) within a maximum of 24 hours (Romanian time) from the time they were notified by email of the vacancy. Unsuccessful candidates will be notified according to the order of their choices, i.e. according to their final admission average.

**VI.8.4.** A maximum of two study programmes can be confirmed.

### **VI.9. Enrollment procedure for admitted candidates**

**VI.9.1.** To apply, successful candidates must submit the following documents in original to the secretariat of International Relations Prorectorate:

- (1). Application form for the admission competition, signed by the candidate;
- (2). Declaration on the protection of personal data - Annex 1;
- (3). Application for admission to the competition - Annex 5;
- (4). Baccalaureate diploma or equivalent - original and certified copy in the official language of the country where the diploma was issued and certified translation

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[www.umft.ro](http://www.umft.ro)



into Romanian;

- (5). Transcript of records relating to the baccalaureate/equivalent diploma -- original and certified copy in the official language of the country where the diploma was issued and certified translation into Romanian;
- (6). Transcript of grades obtained during high school - certified copy in the official language of the country where the diploma was issued and certified translation into Romanian;
- (7). The certificate issued by the educational institution, instead of the baccalaureate diploma, if it has not been issued - for candidates who passed the baccalaureate exam in the session corresponding to the year 2023;
- (8). Passport, valid at least 6 months from the beginning of the academic year - copy;
- (9). Permanent residence papers / Identity card - certified copy and certified translation into Romanian;
- (10). Birth certificate - certified copy and certified translation into Romanian;
- (11). Marriage certificate, if applicable - certified copy and certified translation into Romanian;
- (12). Affidavit that he/she has never benefited from a study place financed by the Romanian state budget (scholarship or tuition fee exemption) for the level of studies requested;
- (13). Notarized statement that the applicant does not have residence / permanent domicile in Romania;
- (14) Affidavit, based on freely expressed will, of assuming the Romanian cultural identity, according to the legislation in force, as per Annex 6 (except for candidates from the Republic of Moldavia and for the Romanian citizens residing abroad);
- (15). Certificate of linguistic proficiency for Romanian language, issued by authorized institutions of the Romanian Ministry of Education / Certificate of graduation of the Romanian language preparatory year / academic certificates issued by educational institutions in Romania or abroad, with Romanian as medium of instruction for at least 4 consecutive years;
- (16). Medical certificate as per Annex 3;
- (17). 4 ID-type photographs;
- (18). Folder envelope / Envelope file folder / Paper wallet.

**VI.9.2.** If admitted candidates do not enrol for the first year by November 3<sup>rd</sup> 2023, according to the established timetable, they are automatically considered to have given up their student status by non-attendance.

**VI.9.3.** Failure to present the original baccalaureate/certificate of degree recognition, through the sole fault of the admitted candidate, within the deadline set by this Methodology, will result in the loss of the place.

**VI.9.4.** Romanians from everywhere enrolled for studies in Romania have the following obligations:

- a. to obey the Romanian Constitution and the laws in force of the Romanian State;
- b. to obey the internal regulations of the institution where they are studying;



- c. to abide by the provisions of this methodology;
- d. to present themselves to the higher education institution where they have been admitted, for enrollment, after obtaining the study visa;
- e. to present themselves to the General Inspectorate for Immigration of the Ministry of Internal Affairs to obtain a residence permit in Romania throughout the duration of their studies.

**VI.9.5. Important!** In the event of infringement of the above provisions and at the proposal of the higher education institutions, the Ministry of Education may withdraw funding for the person concerned.

**VI.9.6.** Beneficiaries of tuition-free study places with scholarships and of tuition-free study places without scholarships are provided with the following facilities:

- a. funding of tuition fees for the preparatory year of Romanian language and monthly scholarship, upon the case;
- b. funding of tuition fees for the duration of the academic period to which he/she has been admitted and a monthly grant, if applicable;
- c. financing of accommodation costs in student dormitories, through the ME budget, within the limit of the allocated grant;
- d. free medical assistance in the event of medical and surgical emergencies and diseases with endemic potential, in accordance with the domestic legislation in force;
- e. transport under the same conditions as for Romanian students, according to the legal provisions;

**VI.9.7.** Beneficiaries of study places offered by the Romanian State are encouraged to engage in social and civic activities aimed at preserving, affirming, and developing the ethnic, linguistic, cultural and religious identity of Romanians from everywhere, as described by Law 299/2007. Thus, they:

- a. will be encouraged to participate in student associations of Romanians studying abroad in Romania;
- b. will be encouraged to get involved in the organisation of actions and/or programmes dedicated to Romanians from everywhere by the MRP, ICR, MAE and other institutions in Romania or in their countries of origin;
- c. will be encouraged to participate in any other action described by Law 299/2007 carried out by any entity provided for by this law.

**VI.9.8.** A student declared admitted to university studies may receive funding from the budget for only one field of study in the same cycle of studies, a second field of study can be followed only on a fee basis in RON, in the amount provided for Romanian citizens, according to the legal provisions in force.

**VI.9.9.** Students admitted as scholarship holders of the Romanian state, in one of the cycles of university studies, who withdraw from their studies or are expelled, can re-enrol with tuition fees in RON, in the amount established for Romanian citizens in accordance with the regulations of each higher education institution. Exceptions are medical cases, approved based on the University Charter, as well as those who have the approval of the Senate of the higher education institution.

**VI.9.10.** If Romanians from everywhere change their permanent residence in Romania during



their studies, they may continue their studies according to the regulations of each higher education institution for Romanian citizens with permanent residence in Romania, starting with the following academic year.

## CHAPTER VII. FINAL PROVISIONS

**VII.1.** The vacant places after admission are managed at the University level, according to the decisions of the Administrative Council and the University Senate.

**VII.2.** If a second admission session is organized in September 2023 and there are still vacancies, the Administration Board of "Victor Babeș" University of Medicine and Pharmacy, Timișoara is authorized to decide to redistribute places toward other study programmes within the faculty or toward other faculties, depending on the requests and the level of competition, with the approval of the University Senate. These places will be filled by students previously admitted to the fee-paying places, during the two admission sessions, in order of the average and options expressed.

**VII.3.** The transfer of students from fee-paying to fee-exempt education will be made according to Law no. 224/2005 and according to the University regulations, approved by the Senate of "Victor Babeș" University of Medicine and Pharmacy, Timișoara.

**VII.4.** Candidates admitted to the first year of studies at "Victor Babeș" University of Medicine and Pharmacy, Timișoara can benefit from scholarships, according to the law and can obtain accommodation in one of the University's dormitories, under the conditions provided by the law and the University's own regulations.

**VII.5.** During the study programmes, transfer between study programmes for which admission was held under the same conditions (competitive examination and marking), will be possible within the limit of available places, provided that the final admission average is at least equal to the lowest admission average of the application year to the study programme to which the transfer is made.

**VII.6.** This Regulation is the only official document concerning the organization and conduct of the admission examination at the University of Medicine and Pharmacy "Victor Babeș" of Timișoara, at the undergraduate level and is complemented by the provisions of the normative acts that have subsequently appeared, as well as by the Methodologies for the admission of foreign candidates and Romanian candidates from abroad, approved by the University Senate.

**VII.7.** References published elsewhere or otherwise communicated cannot replace the official ones and, consequently, do not commit "Victor Babeș" University of Medicine and Pharmacy, Timișoara in any way.

**VII.8.** The adoption of this Regulation repeals previous decisions and regulations. Any amendment may be made only with the approval of the University Senate or through the publication of imperative regulations.

**VII.9.** The University Administration Board has the right and the obligation to make these Regulations compatible with the Ministry of National Education Orders issued up to the date of the admission examination.

**VII.10.** The Senate of the University of Medicine and Pharmacy "Victor Babeș" of Timișoara approved this Regulation in its meeting of 14 December 2022, date of its entering into force.

**Rector,**

**Vice-Rector for Educational and Academic Affairs,**

**Professor dr. Octavian Marius Crețu**

**Professor dr. Daniel Florin Lighezan**

*The holograph signature is affixed to the original version of the document which is kept in the archives of the University Senate. This act will have the same legal force as the original document.*



## CHAPTER VIII. ANNEXES

Cod UMFVBT- REG/PD/PRI/DSGU/45/2022 - I

### Annex no.I

"VICTOR BABEȘ" UNIVERSITY OF MEDICINE AND PHARMACY OF TIMISOARA  
AMOUNT OF TUITION FEES FOR UNDERGRADUATE STUDIES  
YEAR I, ACADEMIC YEAR 2023-2024

No.	UNDERGRADUATE DEGREE PROGRAMMES	AMOUNT OF TUITION FEES
1.	<b>Type I admission</b> to the undergraduate degree programmes: - Medicine, - Dental Medicine	10000 RON/year
2.	<b>Type II admission</b> to the undergraduate degree programmes: - Nursing Studies (Registered nurse), - Nursing Studies (Registered nurse) (Lugoj), - Nursing Studies (Registered nurse) (Deva), - Nursing in Balneology, Physical therapy, and Rehabilitation, - Nutrition and Dietetics, - Dental Technology, - Dental prophylaxis Nursing, - Farmacie - Medical Cosmetics and Cosmetic products technology, - Pharmacy Nursing (Deva)*	5500 RON/year
3.	<b>Type III admission</b> to the undergraduate degree programmes (organized by the University Vice-rectorate for Internationalisation, for the RO, EU and non-EU candidates): - Medicine, - Medicine (in English), - Medicine (in French), - Dental Medicine, - Dental Medicine (in English), - Pharmacy, - Pharmacy (in French)	8000 EUR/year

\* If, by the date of the admission competition, the Government Decision will be published for the authorization of the provisional operation of the Pharmacy Nursing (Deva) undergraduate study programme, an admission competition will be organized for the approved places, under the conditions established by this Admission Regulation.

Cod UMFVBT- REG/PD/PRI/DSGU/45/2022 - II

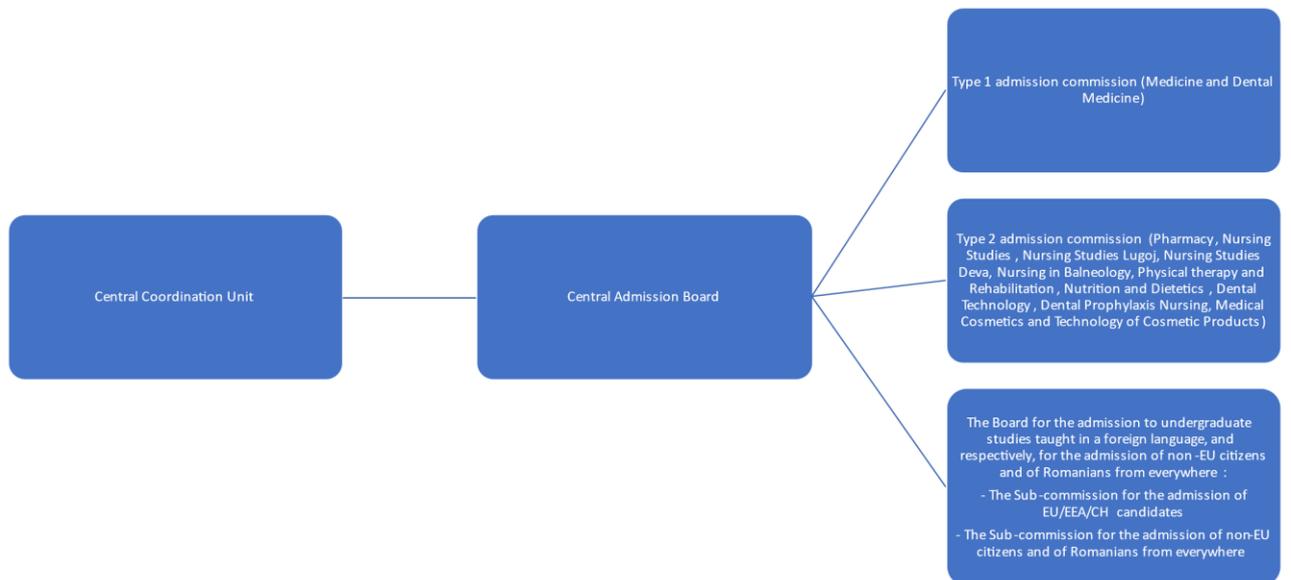
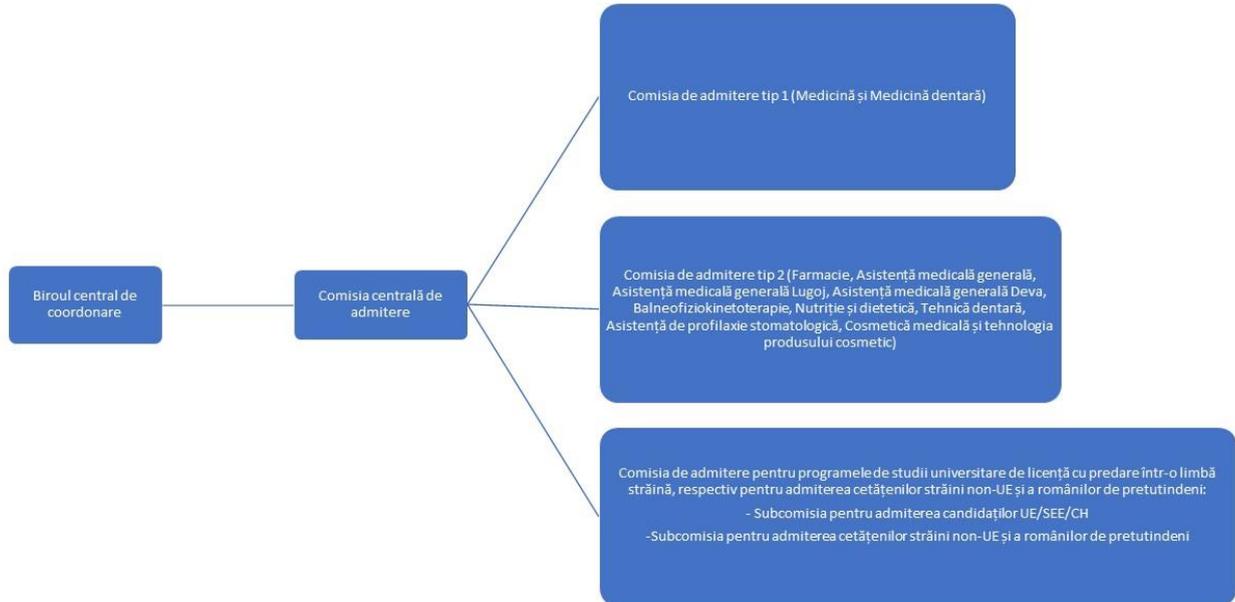
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Annex no.II



Cod UMFVBT- REG/PD/PRI/DSGU/45/2022 - 01

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ANNEX 1

**Declaration regarding General Data Protection Regulation (GDPR)**

**STATEMENT ON PROCESSING PERSONAL DATA**

\_\_\_\_\_ the  
undersigned applicant \_\_\_\_\_ (full name) holding the Personal Identification Number (CNP)/  
Passport no. / ID card number \_\_\_\_\_

\_\_\_\_\_ acting as a candidate for the Competitive admission exam to "Victor Babeș"  
University of Medicine and Pharmacy of Timișoara, session 2022, hereby agree and confirm  
my consent regarding the use and processing of my personal data (according to the provisions  
of the *Regulation on the protection of individuals regarding personal data processing and the  
free circulation of this data*) by “Victor Babeș” University of Medicine and Pharmacy in  
Timișoara and the competent institutions.

Date:

Signature:

Subsemnatul/Subsemnata \_\_\_\_\_ (nume și  
prenume) având CNP/Nr. pașaport/Nr. carte identitate \_\_\_\_\_

\_\_\_\_\_ candidat la concursul de admitere în cadrul Universității de Medicină și Farmacie „Victor  
Babeș”, sesiunea 2023, prin prezenta îmi dau acordul cu privire la utilizarea și prelucrarea datelor  
personale (conform prevederilor *Regulamentului privind protecția persoanelor fizice în ceea ce privește  
prelucrarea datelor cu caracter personal și privind libera circulație a acestor date*) de către Universitatea  
de Medicină și Farmacie „Victor Babeș” din Timișoara și instituțiile abilitate.

Data:

Semnătura:



MINISTERUL EDUCAȚIEI

CENTRUL NAȚIONAL DE RECUNOAȘTERE ȘI ECHIVALARE A DIPLOMELOR  
NATIONAL CENTRE FOR RECOGNITION AND EQUIVALENCE OF DIPLOMAS

No.

**APPLICATION**

**for recognition of studies for enrollment to undergraduate studies  
2023-2024 university year**

**\*write clearly in block capitals**

1. Family name

2. First name

3. Previous names

4. Gender

M

F

5. Date of birth

day

month

year

6. E-mail

7. Educational background:

7.1 Name of the diploma (certificate) issued

7.2 Name of high school

Country

Place

7.3 Date of admission

7.4 Date of completion

8. Name of the university previously attended in Romania

9. Enrollment to studies in Romania:

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9.1 University

9.2 Name of the faculty

10. I do hereby declare on my own liability that knowing the dispositions of art. 326 of the Criminal Code that all information and documents furnished here are true and accurate to the best of my knowledge.

11. I hereby declare that I have taken note of the information with regard to the processing of personal data, according to art. 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

12. The statement of recognition will be:

sent to institution (name of the Romanian institution the applicant is seeking enrollment at)

sent by post to the following address (name of contact person and full address)

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Date

Signature

---

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Cod UMFVBT- REG/PD/PRI/DSGU/45/2022 - 03

MEDICAL EDUCATION ACADEMIC UNIT

P-ța Eftimie Murgu, nr. 2, cod 300041, Timișoara, România  
Tel: +40256220479; Fax: +40256490626  
Email: prorektoratdidactic@umft.ro

[www.umft.ro](http://www.umft.ro)



ANNEX 3

MEDICAL FITNESS CERTIFICATE

(To be signed by a registered medical practitioner holding a degree not below that of MD)

*(TO BE SUBMITTED WITH THE APPLICATION FILE)*

THE PATIENT:

(Please provide these data exactly as they appear in passport and/or ID card.)

First / given name: .....

Family name /urname: .....

Permanent home address: .....

Date (dd/mm/yyyy) and place of birth: .....

I, Dr.

.....

(address:

.....

after examining the patient, certify that he/she is free from infectious diseases, and has no disease or physical or mental infirmity unfitting him/her now or likely to unfit him/her for registration and enrollment as a future student at the faculty of Medicine / dental Medicine/ pharmacy.

Any chronic diseases the patient is being treated for: .....

Remarks / Special recommendations / Special needs: .....

.....

PLACE AND DATE: .....

DOCTORS' SIGNATURE AND  
SEAL

**Declaration by the patient / candidate:** I declare that all the statements above are true and correct to the best of my knowledge. I fully understand that I am responsible for the accuracy of all statements given.

PLACE AND DATE: .....

.....  
SIGNATURE OF THE PATIENT



ANNEX 4

Nr.

Ref.....

MINISTERUL EDUCAȚIEI  
MINISTRY OF EDUCATION  
MINISTÈRE DE L'ÉDUCATION

DIRECȚIA GENERALĂ RELAȚII INTERNAȚIONALE ȘI AFACERI EUROPENE  
GENERAL DIRECTION FOR INTERNATIONAL RELATIONS AND EUROPEAN AFFAIRS  
DIRECTION GÉNÉRALE DES RELATIONS INTERNATIONALES ET DES AFFAIRES EUROPÉENNES

28-30 G-ral Berthelot Street/12 Spiru Haret Street, 010168 Bucharest  
Tel. (+4021) 4056200; 4056300

**CERERE PENTRU ELIBERAREA SCRISORII DE ACCEPTARE LA STUDII**  
**APPLICATION FOR THE ISSUANCE OF LETTER OF ACCEPTANCE TO STUDIES**  
**DEMANDE D'APPLICATION POUR LA LETTRE D'ACCEPTATION AUX ÉTUDES**  
( Se completează cu majuscule/ to be filled in with capital letters/ à compléter en majuscules)

1. NUMELE \_\_\_\_\_ PRENUMELE \_\_\_\_\_  
(SURNAME/NOMS) (GIVEN NAMES/PRENOMS)

2. NUMELE PURTATE ANTERIOR \_\_\_\_\_  
(PREVIOUS SURNAMES/ NOMS ANTERIEURS)

3. LOCUL ȘI DATA NAȘTERII Țara \_\_\_\_\_ Localitatea \_\_\_\_\_ Data \_\_\_\_\_  
(DATE AND PLACE OF BIRTH/ (COUNTRY/PAYS) (PLACE/LIEU) (DATE/DATE)  
A A Z Z L L A A  
DATE ET LIEU DE NAISSANCE (D D M M Y Y Y Y)

4. PRENUMELE PĂRINȚILOR \_\_\_\_\_  
(PARENTS GIVEN NAMES/PRENOMS DES PARENTS)

5. SEXUL (SEX/SEXE) :  M  F

6. STAREA CIVILĂ :  CĂSĂTORIT(Ă)  NECĂSĂTORIT(Ă)  DIVORȚAT (Ă)  VĂDUV(Ă)  
(CIVIL STATUS/ETAT CIVIL) (MARRIED/MARIE) (SINGLE/CELIBATAIRE) (DIVORCED/DIVORCE) (WIDOWER)/VEUV(VUEFUE)

7. CETĂȚENIA (CETĂȚENIILE) ACTUALE \_\_\_\_\_ CETĂȚENII ANTERIOARE \_\_\_\_\_  
(ACTUAL CITIZENSHIP(S)/NATIONALITÉ(S) ACTUEL(E)(S)) (PREVIOUS CITIZENSHIPS/NATIONALITES ANTERIEURES)

8. DOCUMENT DE CĂLĂTORIE : TIPUL \_\_\_\_\_ SERIE \_\_\_\_\_ NR. \_\_\_\_\_  
(TRAVEL DOCUMENT/DOCUMENT DE VOYAGE) (TYPE/TYPE) (SÉRIE/SÉRIE) (NO/NO)

ELIBERAT DE ȚARA: \_\_\_\_\_ LA DATA \_\_\_\_\_  
VALABILITATE \_\_\_\_\_  
(COUNTRY ISSUED BY/ EMIS PAR PAYS) (DATE OF ISSUE/A) Z Z L L A A A A (VALIDITY/EXPIRANT LE)

9. DOMICILIUL PERMANENT ACTUAL : ȚARA \_\_\_\_\_ LOCALITATEA \_\_\_\_\_  
(PERMANENT RESIDENCE/DOMICILE (COUNTRY/PAYS) (PLACE/LOCALITE)  
PERMANENT ACTUEL)

10. PROFESIA \_\_\_\_\_ LOCUL DE MUNCĂ \_\_\_\_\_  
MEDICAL EDUCATION ACADEMIC UNIT



UNIVERSITATEA  
DE MEDICINĂ ȘI FARMACIE  
„VICTOR BABEȘ“ DIN TIMIȘOARA

(PROFESSION/PROFESSION)

(WORK PLACE/ LIEU DE TRAVAIL)

11. ADRESA COMPLETĂ UNDE POATE FI TRIMISĂ SCRISOAREA DE ACCEPTARE

(THE COMPLETE ADDRESS WHERE THE LETTER OF ACCEPTANCE CAN BE SENT TO YOU / L'ADRESSE COMPLÈTE OÙ ON PEUT ENVOYER LA LETTRE D'ACCEPTATION)

12. E-MAIL/ COURRIEL:

13. MOTIVAȚIA DEPLASĂRII ÎN ROMÂNIA (PURPOSE OF VISIT/BUT DE SEJOUR)

STUDII (STUDIES / ÉTUDES)

**I. Previous education / Études précédentes (Fill in all columns which are applicable to you/ Remplissez toutes les colonnes qui vous concernent)**

Certificate issued/ Certificat rețu	Country/ Pays	Name of School/ Nom du Lycée/université	Year of admission/ Year of graduation  Année d'admission/Année d'obtention du diplôme

**II. Studies applied for in Romania / Option d'études en Roumanie**

Studies applied in Romania  Option d'études en Roumanie	Branch /Speciality  Domaine /Spécialité	High School/ University  Lycée / Université	Language of instruction  Langue d'enseignement	I apply for the Romanian language course (For YES you have to mention the University)  Je désire suivre le cours préparatoire de langue Roumaine (Pour OUI il faut mentionner l'Université)	
				YES / OUI	NO / NON
Secondary, in the grade Pré-universitaire, classe					
Undergraduate Universitaire					
Master					
Postgraduate medical education/ Études médicales postuniversitaires					

MEDICAL EDUCATION ACADEMIC UNIT

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Email: prorectoratdidactic@umft.ro

[www.umft.ro](http://www.umft.ro)



Ph.D.					
Doctorat					

**III. Proficiency in other languages (please, fill in as appropriate: excellent, good, poor)**  
**Langues connues (rempli: excellent, bonne, faible)**

Language Langue	Writing Écrit	Speaking Parlée	Institution that issued the certificate Institution qui a émis le certificat
Romanian			

**IV. Statement of the applicant / Déclaration du solliciteur**

I oblige myself to observe the laws in force in Romania, the school and university rules, regulations, and norms, as well as those for social life. / Je suis obligé de respecter les lois en vigueur en Roumanie, les normes et les réglementations des écoles et des universités, ainsi que les règles de cohabitation sociale.

I have taken note of the fact that school fees may change during the years of study and must be paid, in free currency, in advance for a period of at least 9 months for full time courses and at least 3 months for part time courses. / J'ai pris note que la valeur des taxes d'études peut être changée pendant l'année d'études et qu'il faut les payer, en devise étrangère, 9 mois en avance pour les cours complets et 3 mois en avance pour les cours partiels.

I am aware that any untrue information will lead to my disqualification. / Je comprends et j'accepte que toute information incorrecte ou fausse, toute omission vont entraîner ma disqualification.

**V. Annex (authenticated copies and translations of the documents, in an internationally wide-spread language)**

**Annexes (photocopies et traductions légalisées des documents, dans une langue de circulation internationale)**

1. The certificate of studies / Les certificats des études.
2. The birth certificate / L'acte de naissance.
3. Passport / Passeport
4. Medical certificate / Certificat médical.
5. The list of results of the completed study years (Academic Transcripts) for postgraduate studies applicants and for those wishing to continue studies begun in other countries / La liste complète des résultats des études pour chaque année, pour les solliciteurs des études postuniversitaires et pour les étudiants qui désirent se transférer d'un autre pays.

**On my arrival in Romania I should submit the original documents.**

**À mon arrivée en Roumanie je vais présenter tous les documents en original.**

Date \_\_\_\_\_

Signature \_\_\_\_\_

**ANNEX 5**

MEDICAL EDUCATION ACADEMIC UNIT

P-ța Eftimie Murgu, nr. 2, cod 300041, Timișoara, România  
Tel: +40256220479; Fax: +40256490626  
Email: prorektoratdidactic@umft.ro

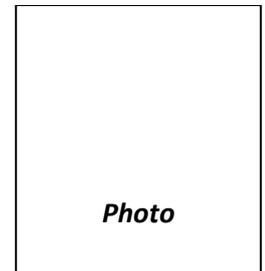
[www.umft.ro](http://www.umft.ro)



**APPLICATION FOR THE COMPETITION EXAM  
ADMISSION**

**UNIVERSITY OF MEDICINE and PHARMACY  
VICTOR BABEȘ of TIMIȘOARA  
SESSION 2023**

(to be completed in capital letters, with passport details)



*Photo*

**PERSONAL DATA:**

**FAMILY NAME/SURNAME:** .....

**GIVEN NAME:** .....

**PASSPORT:** country ..... serial ..... number .....

**PERSONAL NUMERICAL CODE:** .....

**PERMANENT RESIDENCE: Country:** ..... **Region:** .....

**Locality:** ..... **Street:** ..... **No.** .....

**Telephone:** ..... **E-mail:** .....

**DATE OF BIRTH:** ..... **PLACE OF BIRTH: Country:** .....

**Locality:** ..... **GENDER: Masculine** ..... **Feminine** .....

**MARITAL STATUS:** ..... **CITIZENSHIP:** ..... **NATIONALITY** .....

**FIRST NAMES OF PARENTS:**

**Father:** ..... **Citizenship:** ..... **Nationality:** .....

**Mother:** ..... **Citizenship:** ..... **Nationality:** .....

**COMPLETED STUDIES:**

COUNTRY LOCALITY	NAME OF THE INSTITUTION – GRADUATION YEAR	BACCALAUREATE / EQUIVALENT BIOLOGY GRADE	BACCALAUREAT E/ EQUIVALENT CHEMISTRY GRADE	AVERAGE BIOLOGY HIGH SCHOOL YEARS	AVERAGE CHEMISTRY HIGH SCHOOL YEARS	BACCALA UREATE EXAM AVERAGE EQUIVA LENT

**REQUIRED STUDY PROGRAMME:**

**Educational institution** .....



Faculty – Study programme .....

Date

Candidate signature

Cod UMFVBT- REG/PD/PRI/DSGU/45/2022 - 06

ANNEX 6

**STATEMENT  
on belonging to the Romanian cultural identity**

The undersigned....., citizen  
of ....., identified by my identity card/identity document/passport series .....  
no.....issued by....., domiciled at  
....., declare by my freely expressed will  
and on my own responsibility that I assume my Romanian cultural identity.

In this capacity, I understand to benefit from the rights established by Law no. 299/2007 on the support granted to Romanians from everywhere, republished with subsequent amendments and additions, and to exercise them in good faith, for the affirmation of my Romanian cultural identity.

I declare that the above information is correct and that I am aware of the provisions of the Romanian Criminal Code on false statements and the applicable penalties.

Date.....

Signature.....

The Ministry for Romanians from everywhere / The Embassy of Romania at .....  
/ The General Consulate of Romania at ..... certifies  
that this declaration was given by Mr/Ms..... on  
his/her own responsibility and that the conditions laid down in Art. 6 (1) a) of Law no. 299/2007 on the support to Romanians from everywhere, republished, with subsequent amendments and additions.

Date.....

Signature.....



ANNEX 7

**Confirmation of study place form**

The undersigned ....., citizen of .....,  
identified with passport ....., series ....., no. ...., issued on ....., by  
....., I hereby **confirm / do not confirm** the place of study obtained following admission to  
”Victor Babeș” University of Medicine and Pharmacy of Timișoara, Faculty .....,  
study programme .....

Date,

Signature,



**LIST OF RECOGNISED HIGH SCHOOL DIPLOMAS  
BY THE MINISTRY OF EDUCATION**

<b>Country/Organization</b>	<b>Diploma</b>
Afghanistan	Baccalaureate Certificate/12 Grade Graduation Certificate
Albania	Deftese Pjekurie (Maturity Certificate)
Algeria	Diplôme de Bachelier de l'enseignement secondaire general + Relevé de notes du baccalauréat
South Africa	National Senior Certificate
Angola	Certificado de Ensino Medio/Certificado de Estudios Pre-Universitarios/Habilitações
Argentina	Bachiller/Bachillerato
Armenia	From 2018: Atestat mijnakarg (Iriv) andhanur krtutyán Before 2018: Attestat/Certificate of maturity "Hasunutian Vkaikán"/Attestat midzinakarg krtoitjan
Saudi Arabia	General Secondary Education Certificate (Shahadat Al-Thaniyyah)
Australia, Capital Territory	ACT Year 12 Certificate
Australia, New South Wales	Higher School Certificate + Examination with Results
Australia, Queensland	Queensland Senior Certificate/Queensland Certificate of Education
Australia, South Australia	South Australian Certificate of Education
Australia, Northern Territory	Northern Territory Certificate of Education
Australia, Tasmania	Tasmanian Certificate of Education
Australia, Western	Western Australian Certificate of Education
Australia, Victoria	Victorian Certificate of Education
Austria	Reifezeugnis/Reifeprüfungszeugnis/Reife-und Diplomprüfungszeugnis
Azerbaijan	Orta Tahsil Haquında Attestat/Orta mekteb attestati/Svidetel'stvo/o Srednem Obrazovanii
Bahamas	Bahamas General Certificate of Education
Bahrain	Tawjihiya (Secondary School Leaving Certificate)
European Schools	Diplôme du Baccalauréat Europeen/Europeisk Baccalaureate Diploma
International Baccalaureate	International Baccalaureate Diploma



Bangladesh	Higher Secondary School Certificate/Intermediate
Belarus	Atestat ab agul'naj sjarednjaj adukatsyi/Attestat o (Obschem) Srednem Obrazovanii
Belgium	Diploma van secundair onderwijs/Certificat d'Enseignement Secondaire Supérieur (C.E.S.S.)/Abschlusszeugnis der Oberstufe des Sekundarunterrichts (allgemein bildender und künstlerischer Sekundarunterricht)
Benin	Diplôme de Bachelier de l' Enseignement Moyen Général (1984-1991)/Diplôme de Bachelier de l' Enseignement de Second Degré (1991-)/Baccalauréat de l'Enseignement Secondaire + relevé des notes
Bhutan	Bhutan Higher Secondary Education Certificate (Class XII)/Indian School Certificate examination
Bolivia	Diploma Bachiller en Humanidades
Bosnia and Herzegovina	Diploma o polozenom završnom ispitu/Diploma o Završenoj Srednjoj Skoli/Matura/Svjedodzba o Završenoj Srednjoj Skoli (Secondary School Leaving Certificate)
Botswana	Cambridge Higher Overseas School Certificate with GCE A Levels/Botswana General Certificate of Secondary Education
Brazil	Diploma de Ensino Medio/Certificado de Conclusao do Ensino Medio Supletivo/Certificado de Conclusao de Segundo Grau
Brunei Darussalam	Brunei Cambridge Advanced Level Certificate of Education/Brunei Matriculation Examination Certificate
Bulgaria	Diploma za Sredno Obrazovanie
Burkina Faso	Diplôme de Bachelier/Baccalauréatde l'Enseignement du Second Degré + Relevé des notes
Burma (Myanmar)	Basic Education High School Examination/Standard X Examination (Matriculation)
Burundi	Diplôme d'Etat/Diplôme des Humanités Générales/Certificat Homologue des Humanités Completes
Cambogia	Certificate of Upper Secondary Education/Senior High School Certificate/Attestation de Fin d'Etudes Secondaires de l'Enseignement Général
Cameroon – British System	Cameroon GCE Ordinary Level Examinations + Cameroon GCE Advanced Level Examinations



Cameroon – French System	Baccalauréat de l'Enseignement Secondaire/Baccalauréat Technique, Brevet de Technicien de l'Enseignement Secondaire
Canada, Alberta	Alberta High School Diploma/Advanced High School Diploma/General High School Diploma
Canada, British Columbia	Secondary School Diploma/Senior Secondary Graduation Diploma (Dogwood Diploma)/Certificate of Graduation
Canada, Manitoba	High School Graduation Diploma/Final Secondary School Leaving Certificate
Canada, New Brunswick	High School Graduation Diploma/Diplôme de Fin d'Etudes Secondaires
Canada, New Foundland and Labrador	High School Graduation Diploma
Canada, Northwest Territories	NWT High School Diploma
Canada, Nova Scotia	Nova Scotia High School Graduation Diploma/High School Completion Certificate
Canada, Nunavut	High School Graduation Diploma/School Leaving Certificate
Canada, Ontario	Ontario Secondary School Diploma (OSSD)/Secondary School Graduation Diploma (SSGD)/Secondary School Honours Graduation Diploma (SSHGD)
Canada, Prince Edward Island	High School Graduation Diploma
Canada, Quebec	Diplôme d'Etudes Collegiales/Diploma of Collegial Studies
Canada, Saskatchewan	Complete Grade 12 Standing/Division IV Standing (Record of High School Standing)
Canada, Yukon	Yukon Secondary School Graduation Diploma
Cape Verde	Ensino Secundario - 2 ° ciclo/Certificado de Habilitações Literarias
Caribbean (Anguilla/Antigua and Barbuda/Barbados/Belize/British Virgin Islands/Cayman Islands/Dominica/Granada/Guiana/Jamaica/Montserrat/St Kitts & St Nevis/St Lucia/St Vincent & Grenadines/Trinidad & Tobago/Turks & Caicos Islands)	Caribbean Secondary Education Certificate (CSEC) + Caribbean Advanced Proficiency Certificate (CAPE)



Czech Republic	Vysvedceni o maturitni zkousce obținută la un Gimnazium/Vysvedceni o maturitni zkousce (general education) from Stredni odborná skola/Maturitn zkouska
Chile	Licencia de Educacion media/Licencia de Enseñanza Media Humanistico/Cientifica/Tecnico-Profesional or Artistica
China	Senior Secondary School Examination
Chad	Baccalaureat/Diplôme de Bachelier de l'Enseignement de Second Degré + Relevé des notes
Cyprus	Lise Diplomas/Apolytirion
Columbia	Diploma de Bachiller Academico/Comercial/Tecnico + certificado notas
Comoros	Baccalauréat de l'Enseignement du Second Degré + Relevé des notes
Congo (Brazzaville)	Baccalauréat de l'Enseignement du Second Degré (Enseignement Général) + Relevé des notes
Congo (Zaire)	Diplôme d'Etat d'Etudes secondaires du Cycle long/Baccalauréat + Relevé des notes
Ivory Coast	Diplôme de Bachelier de l'Enseignement du Second Degré/Baccalauréat de l'Enseignement Secondaire + Relevé des notes
Republic of Korea	Ilbankye Kodung Hakkyo (General High School Diploma)/Certificate of Graduation + Transcript
Democratic People's Republic of Korea	Graduation Certificate of Senior Middle School
Costa Rica	Bachillerato/Diploma Conclusion de Estudios de Educacion Diversificada/Bachiller Educacion Media + certificado notas
Croatia	Svjedodzba o završnom ispitu/Svjedodzba (državnoj) o maturi/Maturatna svjedodzba/Svjedodzba o završenom srednjem obrazovanju
Cuba	Diploma de Bachiller en Ciencias y Letras/Titulo de Bachiller (nivel medio superior de la Education General) - Certificado de Estudios Secundarias/Terminados
Denmark	Højere Handelseksamen (HHX)/Højere Teknisk Eksamen (HTX)/Bevis for Højere Forberedelseksamen (HF)/Studentereksamensbevis (STX)



Djibouti	Baccalauréat de l'Enseignement Secondaire + Relevé des notes
Dominican Republic	Diploma de Bachiller/Diploma de Conclusion de la Educacion Media/Certificacion (Pruebas Nacionales de Conclusion de la Educacion Media)
Ecuador	Titulo de Bachiller Unico Integral/Diploma Bachiller en Arte/Ciencias/Tecnico
Egypt	Thanaweya Am'ma (General Secondary Education Certificate)
The Hellen Republic	Apolytirion (Secondary School Leaving Certificate)
El Salvador	Diploma Bachiller General
Swiss Confederation	Certificat de Maturite/Maturity Certificate/Maturitätszeugnis/Maturitätsausweis/Baccalaureate
United Arab Emirates	General Secondary Education Certificate (Shahadat Al-Tawjihiya)
Eritrea	Eritrean Secondary Education Certificate Examination (ESECE)
Estonia	Gumnaasiumi lõputunnistus + Riigieksamitunnistus
Eswatini (ex-Swaziland)	Cambridge Overseas School Certificate (COSC) A level
Ethiopia	Ethiopian General Secondary Education Certificate (junior secondary education) + Ethiopian Higher Education Entrance Examination Certificate
Faeroe Islands	Gymnasialt miðnamsprogv/Studentereksamen/Højere handelseksamen (HHX)/Højere teknisk eksamen (HTX)/Højere forberedelseksamen (HF)/Højere eksamen inden for fiskeri (HTX)
Fiji Islands Republic	Fiji School Leaving Certificate Examination/New Zealand School Certificate/Fiji Seventh Form Examination Certificate
The Philippines	High School Diploma
Finland	Ylioppilastutkintotodistus (Studentsexamensbetyg)
France	Diplôme de baccalauréat général, Diplôme de baccalauréat technologique/Diplôme de Baccalauréat Professionnel/Diplôme de Baccalauréat de l'Enseignement du Second Degré.
Gabon	Baccalauréat+ Relevé de notes
Gambia	West African Examinations Council Senior Secondary School Leaving Certificate/West African Senior School Certificate Examination (WASSCE)



Georgia	Sashualo Skolis Atestati/Secondary School Leaving Certificate + transcript with all subjects and grades
Germany	Zeugnis der Allgemeinen Hochschulreife (Abitur)
Ghana	West African Senior Secondary School Certificate (WASSSCE)
Greece	Apolytirion (Secondary School Leaving Certificate)
Guadalupe	BaccalauréatDeuxième Partie
Guatemala	Diploma de Bachiller en Ciencias y Letras
Guinee (Conakry)	BaccalauréatUnique/Baccalauréat 2eme Partie + Relevé de notes
Guinee Bissau	Certificado de Conclusao do Ensino Secundario
Haiti	Certificat de Fin d'Etudes Secondaires Classiques (Première + Deuxième Partie)/Diplôme d'Etudes Secondaires (Première + Deuxième Partie) (systeme traditionnel)/Baccalaureat/Diplôme d'Enseignement Secondaire (système réforme)
Honduras	Bachillerato/Titulo de Bachiller en Ciencias y Letras
Hong Kong	Hong Kong Diploma of Secondary Education/Hong Kong Certificate of Education Examination (HKCEE) + Hong Kong Advanced Level Examination (HKALE)/Hong Kong Advanced Supplementary Level Examination
India	All India Senior School Certificate (AISSC) from Central Board of Secondary Education (CBSE)/Indian School Certificate (ISC) from Council for the Indian School Certificate (CISCE)/Higher Secondary Certificate (HSC)/Intermediate Certificate/Pre-University Certificate + Marks transcript
Indonesia	Surat Tanda Tamat Belajar Sekolah Menengah Unum/IJAZAH Sekolah Menengah Atas (SMA)/Madrasah Aliyah (MA)/Certificate of Completion of Upper Secondary School
Jordan	Tawjihi/General Secondary Education Certificate/Vocational Secondary Education Certificate (exclusively for technical field)
Iraq	Secondary School Certificate (Baccalaureate examination)/Certificate (Baccalaureate examination)/Preparatory Baccalaureate/Sixth Form Baccalaureate (Adadiyah)



Iran	Diplom-e-Motevasete (High School Diploma) + Peeshdaneshgahe (Pre-University year) for the graduates prior to 2020
Ireland	Leaving Certificate (Ardteistmeireacht)
Iceland	Studentspróf (Matriculation Examination)
Israel	Israil Te'udat Bagrut/Matriculation Certificate + Psychometric Entrance Test (PET)
Italy	Diploma di superamento dell'esame di stato conclusivo dei corsi di studio di istruzione secondaria superiore/Diploma di Maturita
Japan	Kotogakko Sotsugyo Shomeisho (High School Certificate of Graduation)
Kazakhstan	Attestat (Certificate of Secondary Education)
Kenya	Kenya Certificate of Secondary Education (KCSE)
Kosovo	(Matura/Diploma per kryerjen e shkollës së mesme te pergjithsme -gjimnazin) + Testi i Maturës Shtetërore
Kuwait	Shahadat Al-Thanawiya-Al-A'ama (General Secondary School Certificate)
Kyrgyzstan	Attestat (Certificate of Secondary Education)
Laos	Baccalauréatde l'Enseignement Général + Relevé des notes
Lesotho	Cambridge Overseas School Certificate
Latvia	Atestâts par visparejo videjo izglitibu (Certificate of Secondary Education)
Lebanon	Baccalauréat général (Libanais)/Baccalaureat Technique, pour poursuivre des études dans le même domaine
Liberia	Senior School Certificate (SSC)/Senior High School Certificate (SHSC) issued by West African Examination Council
Libya	General Secondary Certificate
Liechtenstein	Maturazeugnis des Lichtensteinischen Gymnasiums
Lithuania	Brandos atestatas (Maturita-certificate)
Luxemburg	Diplôme/Certificat de Fin d'Etudes secondaires/Diplôme de Fin d'Etudes Secondaires Techniques
Macedonia de Nord	Svidetelstvo za zavreno sredno obrazovanie (Secondary School Leaving Certificate)



Madagascar	Baccalauréat de l'Enseignement secondaire + Relevé des notes
Malawi	Malawi School Certificate of Education
Malaysia	Sijil Pelajaran Malaysia + Sijil Tinggi Persekolahan Malaysia/Matriculation Certificate
Mali	Baccalauréat Malien - 2eme Partie + Relevé des notes
Malta	Matriculation Certificate
Maroc	Attestation/Diplome du Baccalauréat+ Relevé des notes
Mauritania	Baccalauréat de l'Enseignement du Second degré + Relevé des notes
Mauritius	School Certificate/General Certificate of Education Ordinary Level + Higher School Certificate/General Certificate of Education Advanced Level
Mexico	Diploma de Bachiller General
Republic of Moldavia	Diploma de bacalaureat cu Tabelul de note generale
Monaco	Baccalauréat de l'Enseignement Général + Relevé des notes
Mongolia	Gerchilgee Certificate of Secondary Education
Mozambique	Certificado de Habilitações Literarias
Montenegro	Diploma o Završenjoj Srednjoj Skoli/Diploma o položhenom zavrshnom ispitu (Secondary School Leaving Certificate)
Namibia	Namibia Senior Secondary Certificate (Higher and Ordinary level)/Higher International Secondary Certificate of Education (Higher and Ordinary level)
Nepal	School Leaving Certificate + Higher Secondary Certificate
New Zealand	National Certificate of Educational Achievement Level 3/University Entrance, Bursaries and Scholarships Examination/Sixth Form Certificate
Nicaragua	Bachillerato en Ciencias y Letras + Certificado notas
Niger	Diplôme de Bachelier de l'Enseignement du Second degré/Baccalauréat+ Relevé des notes
Nigeria	Senior School Certificate/West African Senior School Certificate/NECO Senior School Certificate + PIN code, by presenting recto/verso copies of NECO Results Card/WAEC Scratch Card



Norway	Vitnemal videregaende opplæring (generell studiekompetanse) Eksamenskarakter
Holland	Diploma Voorbereidend wetenschappelijk onderwijs
Oman	Thanawiya Amma (General Certificate/General Education Diploma)
Pakistan	Intermediate/Higher Secondary School Certificate (acknowledged by the Inter Board Committee of Chairmen)
Palestine	Al-Tawjihi/Al-Injaz (General Secondary Education Certificate) issued according to Egyptian or Jordanian Curriculum
Panama	Diploma Bachiller + certificado notas
Papua New Guinea	Higher School Certificate
Paraguay	Diploma Bachiller + certificado notas
Peru	Certificado Oficial de Estudios/Education basica regular nivel de education secundaria + certificado notas
Polonia	Swiadectwo dojrzalosci Liceum Ogolnoksztalcacego
Portugal	Diploma de estudos/ensino secundarios/Certidao de habilitacoes
Puerto Rico	High School Diploma + transcript of studies
Qatar	Al-Thanawiya Aama Qatari (Qatar General Secondary Education Certificate)
Russian Federation	Certificate
The United Kingdom of Great Britain and Norther Ireland	General Certificate of Secondary Education + General Certificate of Education
Wales	Welsh Baccalaureate/Advanced diploma
Scotland	Scottish Certificate of Secondary Education/Scottish Qualifications Certificate
Rwanda	Rwanda Advanced Certificate of Education/Diplôme de Fin d'Etudes secondaires/Certificat du Cycle Supérieur de l'Enseignement Secondaire/Diplôme d'Humanités Générales/Advanced General Certificate of Secondary Education (issued by Rwanda Education Board) + Relevé des notes
Samoa	Pacific Senior Secondary Certificate/Western Samoa School Certificate
San Marino	Diploma di maturita



Senegal	Diplôme de Baccalaureat/Diplôme de Baccalauréat de l'Enseignement Secondaire/Diplôme de Bachelier de l'Enseignement de Second degré + Relevé des notes
Serbia	Diploma/Uverenje o položenom maturalnom ispitu/Diploma o stecenom srednem obrazovanju/Diploma o Zavrsonoj Srednjoj Skoli
Seychelles	General Certificate of Secondary Education/Cambridge Overseas Higher School Certificate
Sierra Leone	West African Senior School Certificate Examination/General Certificate of Education (GCE)
Singapore	Cambridge General Certificate of Education Ordinary + Cambridge General Certificate of Education Advanced Level
Syria	Al Shahâda Al Thânawiyya al-Imma (General Secondary Education Certificate)/Baccalaureat
Slovakia	Vysvedcenie o maturitnej skuske (Gymnazium)
Slovenia	Spričevalo o splosni maturi (Splosna Matura)
Solomon Island	Pacific Senior Secondary Certificate/Solomon Island School Certificate
Somalia	Shahaadada Dugsiga Dare (Secondary School Leaving Certificate)/Somaliland Certificate of Secondary Education Examination (issued by Somaliland National Examination and Certification Board, SLNECB)
Spain	Titulo de Bachiller (Baccalaureate) + Pruebas de Aptitud para el Acceso a la Universidad, calificacion Apto
Sri Lanka	Sri Lanka General Certificate of Education Ordinary Level + Sri Lanka General Certificate of Education Advanced Level (A level)
The United States of America	High School Diploma/General Educational Development (GED)/High School Equivalency Diploma + Scholastic Aptitude Test (SAT)/Advanced Placement Test (APT)/American College Testing (ACT)
Sudan	Sudanese School Certificate/Sudanese Secondary School Certificate/Higher Secondary School Certificate
Sweden	Examensbevis Hogskoleforberedande examen/Slutbetyg Fran Gymnasieskola
Surinam	Vorbereidend Wetenschappelijk Onderwijs



International Schools	High school diplomas issued by private educational institutions that carry out educational activities corresponding to an educational system from a country other than the country where the respective institution operates and are issued according to the adopted educational system. Cumulative condition for international schools operating in Romania: registration in the ARACIP Register.
Taiwan	Senior High School Leaving Certificate
Tajikistan	Attestat (Certificate of Secondary Education)
Thailand	Certificate of Secondary Education/Certificate of Completion grade 12/Matayom VI/Maw 6
Tanzania	Certificate of Secondary Education and Advanced Certificate of Secondary Education (ACSE)/National Form VI Examination Certificate/General Certificate of Secondary Education (O level) + National Form VI Examination Certificate/Advanced Certificate of Secondary Education
East Timor	Diplomas do Ensino Secundario
Togo	Diplome de Bachelier de l'Enseignement du Troisieme degré/Baccalauréatde l'Enseignement du Troisieme degré + Relevé des notes
Tonga	Tonga National Form Seven Certificate + Pacific Senior Certificate
Tunisia	Baccalaureat/Diplôme de Bachelier de l'Enseignement secondaire + Relevé des notes
Turkey	Lise Diploması - acces general/Teknik Lisesi Diploması - exclusive access to technical domains /Associate degree - exclusive access to the same field
Turkmenistan	Attestat/Orta bilim hakynda Sahadatnama (Certificate of Secondary Education)
Ukraine	Atestat (Certificate of Secondary Education)
Uganda	Uganda Certificate of Education (UCE) + Uganda Advanced Certificate of Education
Hungary	Gimnazium Errettsegi Bizonyitvány
Uruguay	Bachillerato Oficial/Bachillerato Tecnico + Certificado de estudios
Uzbekistan	Attestat o srednem obrazovanii/Orta malumot togrisida shahodatnoma
Vanuatu	Pacific Senior Secondary Certificate



Vatican	Testimonio Maturitatis
Venezuela	Titulo de Educacion Media General/Titulo de Educacion Media Tecnica/Titulo de Bachiller + Certificado notas
Vietnam	Bang Tot Nghiep Pho Thong (Certificate of Secondary School Graduation)/Bang Tu Tai Hai (BaccalauréatII)
Yemen	Al Thanawiya (General Secondary Education Certificate)
Zambia	Zambian School Certificate/Cambridge Overseas School Certificate
Zimbabwe	General Certificate of Education (GCE) Ordinary level + Zimbabwe General Certificate of Education at Advanced Level/Zimbabwe General Certificate of Education at Ordinary Level/General Certificate of Education (GCE)



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